

Public Document Pack



MEETING:	North Area Council
DATE:	Monday, 21 November 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes

- 2 Minutes of the North Area Council meeting held on 19th September 2016
(Pages 3 - 8)

Items for Information

- 3 Opportunities for Young People - Project Development Update (Pages 9 - 12)
- 4 Community Magazine (Pages 13 - 14)

Performance

- 5 Performance Management Report (Pages 15 - 28)

Items for Decision

- 6 Stronger Communities Grant 2017/18 (Pages 29 - 44)
- 7 Economic Regeneration - Business Survey's Project Proposal (Pages 45 - 50)
- 8 Financial Position and Forecast (Pages 51 - 58)

Ward Alliances

- 9 Report of the Ward Alliance Fund
- 10 Notes from the following Ward Alliances (Pages 59 - 86)

Darton East – held on 8th September and 3rd October 2016
Darton West – held on 11th July, 1st August, 12th September
and 10th October 2016.

Old Town – held on 7th September and 5th October 2016.

St Helen's – held on 1st September, 13th October and 20th October 2016.

To: Chair and Members of North Area Council:-

Councillors Leech (Chair), Burgess (Mayor), Cave, Charlesworth, Cherryholme,
Grundy, Howard, Lofts, Miller, Platts, Spence and Tattersall

Area Council Support Officers:

Tom Smith, North Area Council Senior Management Link Officer
Phil Hollingsworth, Locality Manager
Rosie Adams, North Area Council Manager
Elizabeth Barnard, Council Governance Officer

Please contact Elizabeth Barnard on 01226 773420 or email
governance@barnsley.gov.uk

Friday, 11 November 2016

MEETING:	North Area Council
DATE:	Monday, 19 September 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present Councillors Leech (Chair), Burgess (Mayor), Cave, Charlesworth, Grundy, Miller, Platts, Spence and Tattersall

21 **Declarations of Pecuniary and Non-Pecuniary Interests**

Councillor Burgess declared a non-pecuniary interest in item 3 on the agenda as she is a Director of the Barnsley Business Innovation Centre.

22 **Minutes of the North Area Council meeting held on 25th July 2016**

The Area Council received the minutes of the previous meeting held on 25th July 2016.

RESOLVED that the minutes of the North Area Council meeting held on 25th July 2016 be approved as a true and correct record.

23 **Economic Regeneration - Business Support Survey (presentation by representatives from BBIC)**

Adrian Waite and Kevin Steel from the Barnsley Business Innovation Centre (BBIC) were welcomed to the meeting. BBIC was commissioned by the North Area Council to carry out a small review of a representative sample of small independent businesses across the four wards to ascertain whether there was a need for any form of business support with a view to offering a pilot programme of business support for existing companies. Findings highlighted included:

- There are 1100 businesses in the North Area, 138 (13%) of these received specialist 1:1 support, with a value of more than £800,000.
- Between 2009-2016, 350 businesses have already received support from Enterprising Barnsley, equating to 2010 days of 1:1 support.
- 44 businesses took part in the survey, of which 23% had current business plans, 18% had apprentices, with a further 32% having opportunities in the short term. The average number of employees was 3.7 and the average trading time was 20 years.
- None of the businesses spoken to were currently mentoring a young person, although 13 businesses said they would consider this if approached. 16 (36%) of the businesses spoken to had already received some form of business support. There was very little evidence of proactive marketing.

Members raised a number of questions around feedback of information to the North Area Council, mentoring, apprenticeships, categories of business and business support from the Sheffield City Region (SCR).

Of the 44 businesses surveyed, these were predominantly from retail (28) and the service sector. Although a new programme of support through SCR is to be launched shortly, many local businesses will not be eligible for this support.

Kevin Steel and Adrian Waite were thanked for their attendance and contribution.

24 Private Sector Housing Enforcement (briefing by BMBC Safer Communities)

Jane Brannan and Cath Fairweather were welcomed to the meeting and provided Members with an overview of the Private Sector Housing and Environment Service. It was explained that the service proactively deals with all issues capable of having a detrimental impact on others in the community, including anti-social behaviour and criminal activity, environmental issues, property/housing conditions, fly-tipping and littering. This is done in conjunction with other agencies such as SYP, SYFRS, Social Care, Landlords/letting agents and local residents. A number of case studies were outlined, including the work that had been done and the outcomes from the intervention. The service has been commissioned by other area councils, including Dearne, Central and the North East.

A discussion took place around statutory responsibilities, including anti social behaviour and safeguarding of children and vulnerable adults. In terms of private landlords, this becomes a statutory duty when offences are committed. Landlords have a duty to provide a safe home for every tenant and in some instances serious enforcement action has been taken. The Accredited Landlord Scheme was also discussed. It was felt that this scheme was imperfect and should be reviewed.

Members queried the size of the problem in the North Area Council area with regard to private landlords. Cath explained that she is aware of a number of streets in the area with a high concentration of private landlords. A huge proportion of her work relates to private tenants or landlords, with 65% of complaints received identified as emanating from privately rented properties. A similar problem sometimes occurs when Berneslai Homes properties have been sold under the Right to Buy scheme and then rented out privately. A number of new build properties have also been bought by private individuals and then rented out.

Jane and Cath were thanked for their attendance and contribution.

25 Stronger Communities Grants Projects - Quarterly Updates

The North Area Council Manager provided an update in respect of the performance of the North Area Council Stronger Communities Grant Projects, including the Ad Astra Barnsley CIC project, Emmanuel Methodist Church, Reds in the Community and Royal Voluntary Service for Older People.

A grants workshop will take place on 20th September which is open to all Members. It is envisaged that Members will agree at the workshop how the remaining £29,766.00 of the 2016/17 allocation will be utilised.

RESOLVED that:

- (i) Members note the update together with the outcome and learning from the evaluation and approval process and agree to an amendment to the approval process
- (ii) Members approve a revision of the guidance documentation both for applicants and the panel to provide clear instruction to applicants with regard to year on year applications from the same organisation
- (iii) Members note the forthcoming grants workshop, prioritise attendance and consider if they wish to run the grants programme in 2017/18.

26 Commissioning and Procurement Update including Financial Position and Project Performance Update

The item was introduced by the Area Council Manager, who provided the Area Council with a financial position and forecast for expenditure. It was highlighted that £53,997 remains unallocated. The financial implications of the Opportunities for Young People: Positive Progressions – Stronger Futures pilot together with the funding considerations required for a project that would build on the Small Business Survey results were reported. If the Environmental Enforcement project for 2017/18 and the Positive Progressions project both go ahead the Area Council will have committed £80,000 of the 2017/18 allocation. As yet there is no clear indication regarding future budget allocations post 2016/17 so for the foreseeable future contracts will be let on a year by year basis with break clauses.

A discussion took place regarding whose responsibility it is to clean graffiti from bus shelters and boxes. A member asked if the Clean and Green Team could do this but it was felt that this is not sustainable and that it needs to be established if it should be SYPT. If the graffiti is of an obscene or prejudicial nature this should be reported to SYPT for speedy removal.

RESOLVED that:-

- (i) The Area Council note the existing budget position and give consideration to how the funding is utilised to meet the needs of the North Area;
- (ii) Members consider which priorities they wish to concentrate on for the design and procurement of further commissioned projects which will address the Area priorities.

27 Economic Regeneration Project Development - agree next steps

Concerns were expressed regarding the marketing campaign, targeted mail shots and web-based booking system recommended by BBIC in respect of the business support review. It was felt that more information was required.

A discussion took place regarding the next steps in respect of the Private Sector Enforcement Service. Members were generally supportive of progressing the project, as there appears to be a need for this in the North Area, with the proviso that there will be a legacy.

RESOLVED that:-

- (i) The Area Council Manager be tasked with providing more information regarding the marketing and promotion for the North Area Business Support Review together with the level of involvement and commitment required from the North Area Council;
- (ii) The Area Council Manager be tasked with taking the Private Sector Enforcement Service to the next stage in order to establish the level of need, working with Council services for advice regarding setting up the specification.

28 Opportunities for Young People Project - decision to procure

The item was introduced by the Area Council Manager, who updated Members on the progress that has been made by the working group to develop a project to meet the priority 'Opportunities for Young People'. Although the Area Council was pleased with the Summer Internship project it was felt that a more targeted piece of work might be more appropriate.

To this end, a project proposal has been developed, working with up to four local schools to target 20 young people at risk of becoming NEET (Not in Education, Employment or Training) for a period of 18 months with the option to extend this by a further two years. The contract value is approximately £55,000 - £60,000 per annum for programme staffing and contract management, activities for the participants and overheads. A further meeting is to be held next week to establish local schools involvement.

RESOLVED that:

- (i) The North Area Council note the procurement strategy
- (ii) The North Area Council Chair will sign off the procurement strategy to enable the procurement advert to be placed in October 2016.

29 Report on the use of Ward Alliance Fund

The Area Council Manager provided an update with regard to progress in each Ward in expending the Ward Alliance Fund. Various projects across the wards were discussed, together with the positive impact they had generated in the community.

RESOLVED that

- (i) The update be noted
- (ii) Each Ward prioritises the efficient expenditure of the remaining Devolved Ward Budget and Ward Alliance Funds in line with the guidance on spend.

30 Notes from the following Ward Alliances

The meeting received the notes from the Darton East Ward Alliance held on 14th July 2016; Darton West Ward Alliance held on 1st August 2016; Old Town Ward Alliance held on 13th July 2016 and St Helen's Ward Alliance held on 21st July 2016.

Darton East: The post box on Shaw Lane will be moved as soon as approval is received from the Highways department. The project on Shaw Lane with Greenworks and Neighbourhood Services for 15 trees is underway.

Darton West: The defibrillator has now been fitted in Darton, although it is not operational at this time.. A blue plaque has been installed at the site of the old Gawber glass works.

Old Town: The LWYL events have been very positive. The Friends of Wilthorpe Park won a silver gilt award in the recent Yorkshire in Bloom Competition. Details of how to enter will be provided.

St. Helens: The Gala was a great success. The St Helens Ward directory has been posted to all residents but will be particularly useful for isolated and vulnerable residents. Work on the two community allotments on Marston Crescent is ongoing.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

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Item 3

BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council:
Monday 21st November 2016

Agenda Item: 3

Report of the
North Area Council Manager

NAC Opportunities for Young People – Project Development Update

1.0 Purpose of Report

To update the North Area Council on the progress that has been made by the working group to develop a project to meet the priority – *Opportunities for Young People*.

2.0 Recommendation

2.1 **That the North Area Council note the progress to date for this project.**

3.0 Background

3.1 Following the Area Council Meeting on Monday 4th April it was agreed that although the Area Council have been very pleased with the Summer Internship project and can see that it has produced good outputs and exciting outcomes, the Area Council would like to explore a more targeted piece of work.

3.2 On the 25th April and the 18th May 2016 young people's priority working group representatives met with service specialists to identify gap in provision and how these could be addressed. North Area council representatives had identified that they would like to develop a project that is specifically aimed at re-engaging young people who have triggered the Risk of NEET (Not in Education, Employment or Training) Indicator (RONI). It is hoped this would enable preventative action to be taken and help improve life chances for the young people who meet the criteria.

3.3 Chris Sorby, Team Manager in Education Services and the Area Manager met with representatives from all the schools eligible to participate in the project to consult with them prior to finalisation of the specification. The majority of the schools were keen to participate in the programme. However the schools were disappointed that the Summer Internship programme has been discontinued.

3.4 A procurement pack was subsequently produced which included the following objectives:

For Participating Young People

- Improve attendance by an agreed % from the end of Year 10 until the end of Year 11
- Ensure GCSE target grades are achieved and in some cases exceeded

- Ensure progression into Post-16 learning
- Stay in Post-16 learning for at least 12 months

Social Value Indicators

- Increased number of economically active young people
- Enable young people to take personal responsibility for their own career development and future employability
- Contribution to the development of strong local networks
- Stronger, more cohesive communities
- Sustainable development of communities to promote their independence (self-help), ability to thrive and resilience
- Local spend
- The provider will ensure that all persons employed to deliver the contract are as a minimum paid the national 'living wage'.

4.0 Coproduction and Contract Management

- 4.1 It has been acknowledged that to ensure this project is successful ongoing knowledge, support and advice will be needed from the Skills, Enterprise and Employment Service.
- 4.2 It is therefore recommended that development, procurement and contract management is conducted jointly for the duration of the project to maximise the likelihood of success.

5.0 Area Council Input

- 5.1 Contract Value: approximately £55,000 - £60,000 per annum (Accommodating: two part time staff, plus contract management, activities and overheads.)
- 5.2 Contract Length: 18 months working with a cohort of 20 young people. With the option to extend by a further two years (+1+1). A 6 month break clause is incorporated in the contract.
- 5.3 Price : Quality Split for procurement: 20:80

6.0 Procurement Timeline

- 6.1 The project is currently out to tender and is advertised on YORtender. It was released on Wednesday 26th October and has a tender return date of noon on Wednesday 30th November.
- 6.2 At the time of writing 32 providers have viewed the tender pack online.
- 6.3 Procurement Panel Timeline:

Task	Indicative Date
Panel Briefing	Tuesday 6 th December 2016
Individual Scoring of tenders	Significant time commitment by all panel members during interim
Moderation / Consensus Scoring	Monday 19 th December 2016
Interview Date	Thursday 19 th January 2016

- 6.4 Anticipating that the contract will be let in early 2017
- 6.5 Contract will commence in April/May 2017.

7.0 Risks

- 7.1 Level of school engagement. To reduce this risk all the school eligible to participate in the programme were consulted prior to the tender packer finalisation. It has been suggested that a steering group be introduced that will meet at regular intervals to share operational information and keep the stakeholders engaged. This would involve specific cases being discussed so would be an officer meeting.
- 7.2 Overlap with other core services: Education Welfare, Stronger Families. It is proposed that other stakeholders are involved in the identification of suitable programme participants. The Early Intervention and Prevention Strategy Lead has offered support to help prevent duplication.
- 7.3 Schools may object to the withdrawing of the Summer Internship 2014, 2015, 2016 provision, which has been very well received.
- 7.4 The identified cohort will be challenging and this may have implications on engagement and retention for a provider. However engagement and retention are key part of the performance monitoring criteria.
- 7.5 The service outline dictates that the provider will work with Darton College, Holy Trinity, Carlton Community College and Horizon Community College. Working with 20 young people from up to four schools in the first year of delivery will be extremely challenging for any provider.

8.0 Next Steps

- 8.1 The procurement team will need to respond to queries raised on YORtender up until the tender return date.
- 8.2 The tender evaluation process will take place in December 2016 and January 2017.

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
4th November 2016

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Item 4

BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:
21st November 2016

Agenda Item: 4

Report of North Area Council
Manager

North Area Council Community Magazine Editorial Group Update

1. Purpose of Report

- 1.1 This report provides members with an update on the development of the North Area Council Community Magazine by the Editorial Group.

2. Background

- 2.1. The North Area Council agreed to the production of a North Area Magazine at their meeting on the 1st June 2015.
- 2.2. The North Area Council appointed an Editorial Group to help with the development of the publication. A representative from each of the four wards is part of the group which has met several times to discuss content and design.
- 2.3. The Community Magazine is produced at no cost to the Area Council, and is funded through the provision of advertising space in the magazine.
- 2.4. The only cost associated with providing a magazine was officer time and distribution.
- 2.5. The document is 24 pages in total, with 50% being editorial content and the remainder advertising. The editorial group is responsible for producing the content.
- 2.6. Two editions of the magazine have been produced. The first in December 2015 and the second in June 2016.
- 2.7. The stumbling block to date has been an unsatisfactory delivery method.

3. Progress

- 3.1. The third edition is currently is being drafted at the time of writing this report. All the wards are working hard on their contributions and there is a healthy competitive atmosphere as this project gains momentum.
- 3.2. An alternative distributor has been identified. They come with good references and have been able to reduce the distribution costs.

4. Next Steps

- 4.1. All content must be submitted to the Area Team by Wednesday the 16th November
- 4.2. A proof will be available to view from Friday 9th December. There will only be once opportunity to make amendments.
- 4.3. The magazines will be printed in time for a New Year delivery.

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
10th Nov 2016.

Item 5

BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:

21st November 2016

Agenda item: 5

**Report of
North Area Council Manager**

North Area Council – 2016/17 Quarter 2 (July-September 2016)

Performance Management Cover Report

Recommendations

It is recommended that:

- 1. Members note the contents of the Performance Management Report attached at Appendix 1.**

Background

A comprehensive North Area Council Performance Report for the period July to September 2016 (2016/17 Quarter 2) has been produced and is attached at Appendix 1.

The 2016/2017 Quarter 3 (October-December 2016) report will be brought to the meeting on 20th March 2017.

Performance Management Report (attached at Appendix 1)

Part A of the North Council Performance report provides North Council members with an aggregate picture of how all the North Council contracted services contribute to the achievement of each of the North Area Council's agreed outcomes and social value objectives.

The information provided in Part A reflects information gathered from each contract for the period July to September 2016.

Contracted Service Providers:

- CAB & DIAL – Community Outreach Project
- Forge Community Partnership – Creating a cleaner, greener environment in partnership with local people
- C&K Careers – Summer Internship 2016
- Kingdom Security Services Ltd – Environmental Enforcement.

Part B provides North Council members with a summary performance management report for each of the contracted services for 2016/17 Quarter 2 (July – September 2016). The report provides RAG ratings plus updated information from all North Area Council Providers, following submission of their quarterly reports and subsequent quarterly contract monitoring/management meetings.

In addition to the information provided in the summary reports, more detailed information is available on request, including at least two case studies with photographs for each contracted service, and some performance data on a ward basis.

Performance Report –Issues

The 3 ongoing North Area Council contracts continue to perform satisfactorily with no significant issues identified.

The time limited Summer Internship Project 2016 has also performed well during the delivery period.

Appendices

Appendix 1: North Council Performance Management Report- Quarter 2 2016/17 (July - Sept 2016).

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
8th November 2016

NORTH AREA COUNCIL
Project Performance Report

November 2016

INTRODUCTION

North Area Council Priorities

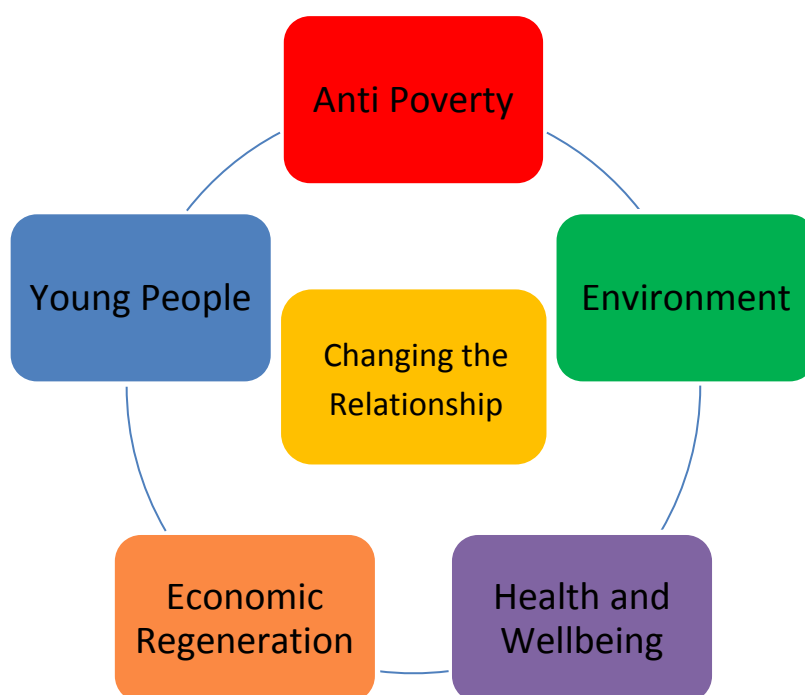


Table 1 below shows the Provide that have now been appointed to deliver a series of services that address the priorities and deliver the outcomes and social value objectives for the North Area Council. A number of projects are still in the development phase.

	Service	Provider	Contract Value/length	Contract start date	Updates
Anti-Poverty	Financial Inclusion Service	CAB & DIAL	£148,120 2 years	14 th September 2015	Project performing well
Young People	Summer Holiday Internship 2014	C&K Careers	£39,410 9 months	April 2014	Contract Completed
Young People	Summer Holiday Internship 2015	C&K Careers	£45,000 18 months	9 th March 2015	Contract Completed
Young People	Summer Holiday Internship 2016	C&K Careers	£31,550 18 months	1 st March 2016	Project performing well

Environment	Environmental enforcement	Kingdom Security	£ 54,771 1 year + £81,844 8 months	4 th August 2014 August 2015 – March 2016	Contract Completed
Environment	Environmental enforcement	Kingdom Security	£120,640 per annum (1yr+1yr+1yr)	1 st April 2016	Project performing well
Environment	Clean & Green Community Development	Forge c/o Anvil CIC	£150,192 2 years	14 th September 2015	Performance monitoring revised for second year
Economic Regeneration	Small Business Development Survey	Barnsley Business and Innovation Centre	£2,250	Aug 2016	Larger project to be developed.
Health and Wellbeing	Healthy Eating Project	South and West Yorkshire (NHS) Foundation Trust	£98,893 18 months	16 th October 2014	Discontinued April 2016

PART A - OVERVIEW OF PERFORMANCE

4 contracts have formally completed their contract monitoring/contract management reporting for Q2 2016/17. The following tables therefore reflect the overview of performance of **4 live contracts only**. These contracts are:

- C&K Careers 2016 – Year 3
- Kingdom Security – Year 2
- Forge – Year 1, Q4
- CAB & DIAL Year 1, Q4

Stronger Communities Grants Projects are currently included in a separate report but the intention is to include these from April 2017.

Anti-Poverty

Performance Indicator	Target	Achieved to date
Number of financial / debt settlements negotiated		41
Cases of homelessness prevented		18
Overall benefit gain in £		1,442,320

Young People

Performance Indicator (combined with North East)	Target	Achieved to date
Summer internship to be delivered over summer 2016	90	71%
Development of five year plans tailored to the needs of students who attended	60	95%
Improved confidence about the future	60	74%

Environment: Enforcement

Performance Indicator	Target	Achieved to date
Patrol Hours completed	1950	100%
No of litter and dog fouling operations	28	700%
No of litter and dog fouling FPNs issued	N/A	304
No of parking PCNs issued	N/A	27
Payment rate for dog fouling and litter FPNs	N/A	45%
Payment rate for parking PCNs	N/A	-

Health and Wellbeing

Performance Indicator	Target	Achieved to date
Local residents experienced improved health and wellbeing		72%
Local people feel more able to manage their own affairs		76%

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

C&K Careers

	RAG
Young People	
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Background

Following the success of the 2014 and 2015 Summer Holiday Internship programmes focusing on employability skills for under 16s, Barnsley MBC North, North East and South Area Councils re-commissioned a 2016 programme. Two week blocks were to be provided during the summer holidays to Year 10 students catering for up to 135 young people who reside in the area covered by these Councils. The overarching purpose of the programme was 'providing knowledge and greater understanding of the work environment and allowing young people to experience a work placement and benefit from preparation workshops, thus improving their employment prospects'.

Tangible outputs delivered during the programme include the drawing up of 5 year plans for the future and preparation of CVs which were done in the summer workshops and will be updated through work with the C&K Careers Adviser linked to schools during the keeping in touch period.

Week 1 - Employability Training

- Day 1 – getting to know you, Buzz personality test
- Day 2 – CV production
- Day 3 – Interview skills
- Day 4 Team building & communication consolidation activities
- Day 4 – 1to1 Guidance Interview and 5 year plan

The principal outcomes required by the programme were **that young people should feel capable of achieving their potential and increased confidence and self-esteem** together with the **development of IKIC competencies** and of employability skills.

The entire focus of this programme has been on enabling the students to develop the skills and confidence to take responsibility for their futures. The informal feedback, together with reported moves towards further work/training collected during the programme indicates that this is happening:

- *I know how to be a good worker*
- *It has really helped doing CVs and interviews, and getting to know new people*
- *It has made me look forward to going to work. I would like a good job in the future*
- *It has widened my horizons*
- *I will probably work harder at school to get where I want to be*
- *Now I have this knowledge and experience I feel I can draw upon it and use it in the future. I am motivated to follow a career path in graphic design*
- *Before the internship I was undecided between social work and office work. Now I am focussed on getting a business admin apprenticeship after Year 11*
- *I have realised how important education is. It was an eye opener to see what factory work is like.*
- *I have learned what I am capable of; realised the type of route I want to follow; learned I can get up and get to places; I have been tired but I have persevered*
- *I feel that I will keep on track so that I can achieve my goals – keep out of trouble and keep my head down*

2016 outcomes so far:

- One student has been offered a Saturday job at a Care home
- One has now managed to get a part time job
- One student was very impressive at Ardagh Glass and they said they would bear him in mind for an apprenticeship in mechanical engineering
- Berneslai Homes told all their students to keep an eye out for possible apprenticeships; most students said that the placement had confirmed their choice of doing an apprenticeship in construction/ electrical.
- One student has been offered further work experience at Cranswick Convenience Foods when he turns 16.
- One student has received a really positive employer reference that she will be able to use for future job hunting
- One student was offered part time work from her placement at Asda, however, due to the distance to the particular store (Morley, Leeds) it isn't practical to take up.
- Cannon Hall have offered their student a part-time job
- One student is now volunteering as a result of the programme.
- Two students are now actively seeking part time work
- One student is now actively seeking a voluntary position

Kingdom Security - Quarter 3 report received on 10th October 2016

Clean and Green		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
Health and Wellbeing	Milestones achieved	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
Economic Regeneration	Overall satisfaction with delivery against contract	●

The North Area is contracted to 4 x officers, this equates to 1950 hours over quarter, achieved is 1950 hours which is 100% of the contracted hours.

To date 304 FPN's and (27 PCN's for parking) have been issued in the area. 285 of these have been for littering offences and 19 for dog fouling offences. Civica shows that to date 45 % of the revenue has been raised from the notices in the North area. Officers spending more time concentrating on The dog fouling element of our work. To date this quarter complaints / operations are on-going and continue to be reported and attended. We have been met with an increase in specific witness information re offenders. We offer on the first instance an FPN to allow the individual to discharge their liability rather than have us compile a witness statement and a file for prosecution at court.

Prosecutions continue for Littering and Dog Fouling. To date offenders have paid prior to attending, Plead guilty prior to court or have been found guilty at court. There has been a 100% success rate at court.

The Revenue Raised thus far from FPN's (Fouling and Littering) for this quarter is, £10,023.55p

OUTPUT DATA

FPN's				
NORTH	FPN Litter	FPN Dog Fouling	PCN Parking	total
JUL	114	6	9	129
AUG	74	7	2	83
SEPT	97	6	16	119
Total	285	19	27	331

Forge Community Partnership - Quarter 4 report received

on 19th September 2016

	RAG
Clean and Green	
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Health and Wellbeing	
Outcome indicator targets met	●
Social value targets met	●
Changing the Relationship	
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Extract from the providers end of year report:

Some significant projects with lasting social value have commenced within the four wards involving engaged and repeat activity with National Citizenship Service young people who raised funds and delivered in projects.

Example1.

New Lodge allotments project commenced with great energy however the ending result for volunteers continuing the stewardship has waned this is indicative of a need to consider remodelling the vision of the project team and develop better partnerships with other statutory and community sector players to promote and nurture interest as the seasons change.

Example 2

Wiltorpe Park being supported as a hub for the community supported both as a emerging flagship (Britain in bloom entrant) and marketing / promotion opportunity for the North Area Clean & Green team again to encourage volunteers to contribute to the stewardship of the area.

Example 3

Pogmoor, Creswell street Allotments community event encouraging repeat attendance of community members to revisit site and continue work commenced.

Example 4





Ibberson Memorial Garden in support of Greenspace Group, assisting emerging interest and ideas to transform a small park area for the benefit of the community.

Please Note:

Councillors are reminded that this service is intended to be proactive with much of its delivery being directed from the Ward Alliances. Please continue to send requests for service and community project ideas to: naccleangreen@gmail.com

The performance monitoring and recording framework has been reviewed and updated for the beginning of the year two contract. This will mean that the next round of reports for this contract should provide more tangible information.

CAB & DIAL – Yr1 Quarter 4 report received 13th October 2016

<p>Health and Wellbeing</p> <p>Anti Poverty</p> <p>Changing the Relationship</p>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Extract from the providers performance report:

In the first year of this project we have supported 1,058 client contacts with a variety of different issues including benefits, debt and consumer. The largest proportion of these have accessed the service for benefits advice, and in total we have secured an estimated total of £1,442,320 of benefit gains helping to bring additional income into the North Area. This figure equates to a direct return on investment of £20 for every pound invested in the project. Year to date 41 clients have been referred on for specialist debt advice, and in total we have worked with clients with a combined indebtedness of £239,703.

As well as having a significant impact on the financial situations, we know that seeking advice has also led to an improvement in the health and wellbeing of the clients in the area. Evaluation survey responses indicated that across the year – 93% of respondents felt less stressed after attending the drop-in sessions, and 76% reported being more able to manage their own affairs.

Case Studies

Case Study 1

Client attended outreach as they had just been diagnosed with cancer and even though they were still receiving full payment from work the extra costs associated with their treatment were making their life financially difficult.

We advised the client about the different grants available through MacMillan and how to apply for these which are for amounts up to £400.

We also advised them about PIP and the process to apply for this. We are currently awaiting the paperwork coming through but it is hoped that our client will be around £70 better off per week.

“Thank you CAB I feel that I can now continue my treatment with one less worry.”

Case Study 2

Client attended St. Helens Ward outreach for a benefits check. Following check it was apparent that a Severe Disability Premium (SDP) had not been added onto her Employment & Support Allowance Calculation. I contacted ESA and highlighted this financial error oversight to them.

The client was subsequently awarded (SDP) of £61.85 per week on top of her ESA payments and received back payment of £989.

“Thanks Mick. It has made a big difference. I can now get out more as I can get a taxi if I need to.”

Case Study 3

Client attended outreach due to a housing issue. They were new to the area having moved to Barnsley to attend rehab. Client wanted to settle in the area and make a new life for themselves but had no idea how to go about getting housing and household goods. In addition to this our client was worried that if they weren't able to find suitable housing they may have to return to their old life with a risk of substance misuse.

We advised them about council and private rented properties and they decided that they would prefer council due to the security of the tenancy. We helped the client look at relevant grants - both local welfare assistance and charitable support, as well as support services available in the area to help them in their new life.

Our client is now settled in their property with a suitable support network.

Item 6

BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:

21st November 2016

Agenda Item: 6

Report of North Area Council
Manager

North Area Council Stronger Communities Grant Process review prior to 2017/18 funding round

1. Purpose of Report

- 1.1 To update members about the North Area Council Stronger Communities Grant process review.
- 1.2 To approve the panel's recommendation to make the grant funding available for 2017/18.
- 1.3 To determine if the Area Council intend to run the grants programme in 2017/18.

2. Recommendations

A Grants workshop took place on the 20th September 2016, following which the panel made the following recommendations:

- 2.1 **The £29,766.00 remainder of the 2016/17 allocation will be added to the 2017/18 allocation.**
- 2.2 **Members approve the revised documents that support the grant application evaluation and approval process. Attached as appendices to this document.**
- 2.3 **Members approve the recommendation to run the grants programme in 2017/18.**
- 2.4 **Members to agree which councillors will represent each ward on the grants panel**

3. Documentation and Process Revision

Attached to this document please find the documents which support the Stronger Communities Grant application, evaluation and approval process. Refining the application form, scoring documents and the evaluation process should simplify the every stage of the process for both applicants and the panel.

Please refer to the appendices at the end of this document:

- i. Terms of Reference
- ii. Panel Guidance and Approval Process
- iii. Grant Scoring Matrix
- iv. General Guidance

4. 2017/18 Allocation

The panel have recommended the £29,766.00 that was unallocated from the 2016/17 grant funding will supplementary to the £100,000 2017/18 grant funding allocation. This would bring the total funding allocation for 2017/18 to **£129,766.00.**

5. Proposed dates

If the Area Council agrees to run the grant funding programme in 2017/18, the indicative dates are as follows:

Advertise grant opportunity	23 rd November 2016
Closing date for grant applications	3 rd February 2017
Packs to panel members	10 th February 2017
Panel Evaluation Meeting	28 th February 2017
Notification of successful applicants	3 rd March 2017

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
04/11/2016

Appendix 1:

NORTH AREA COUNCIL COMMISSIONING **STRONGER COMMUNITIES GRANT PANEL 2017/18** **TERMS OF REFERENCE**

Background

The North Area Council has made £100,000 of the area allocation available to help address local priorities. Awards will range from £5,000 - £20,000. This is a one off grant funding opportunity, enabling projects to be delivered in the financial year 2017/18.

Membership

The Stronger Communities Grant Panel will consist of four Elected Members, one from each Ward of the North Area Council.

The Elected Members will be duly nominated by the ward they represent, and their position on the group be agreed through the North Area Council for an initial term of 12 months.

The Area Council Manager will support the Stronger Communities Grant Panel in an advisory capacity and adopt the role of Chairperson.

The Senior Link Officer will attend in an advisory capacity.

The Stronger Communities Grant Panel will be facilitated and supported by the North Area Team.

Purpose of The Panel

The purpose of the Stronger Communities Grant Panel will be:

To act as a funding decision sub-group to the North Area Council; making funding recommendations for the Stronger Communities Grant. These recommendations will enable the funding to be approved by the delegated officer.

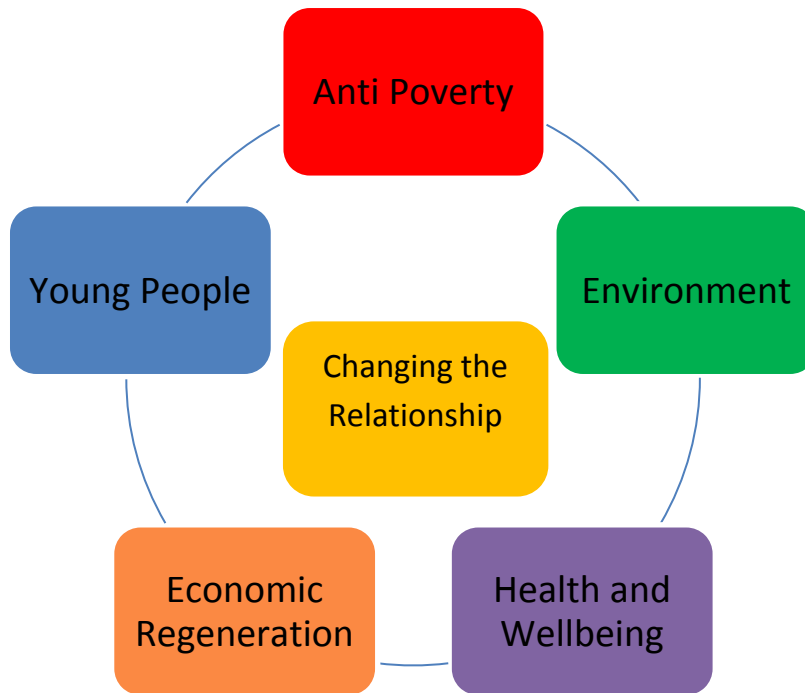
Aims and outcomes

Approved grants will be for the benefit of the North Area Council, and will meet both the corporate and Area Council priorities. The aims and associated outcomes of the Stronger Communities Grant can be seen below.

The aims:

To ensure that the £100,000 Stronger Communities Grant, made available by the North Area Council, is fully committed and allocated as appropriate.

The Area Council priorities are:



Opportunities for Young People	Raise the aspirations of young people and increased their life chances Help to ensure that young people in the North Area reach a positive post 16 destination
Health and Wellbeing	Prioritise the reduction in health inequalities between different parts of the Borough Support the many benefits of volunteering and foster our many and diverse opportunities for residents to gain new skills and experiences through volunteering
Anti-Poverty	Target young people, families and communities who may need advice and extra help in gaining the skills and experience they need to succeed
Environment	Maintain our parks and greenspaces for future generations through increased community stewardship
Economic Regeneration	Increase the skills of our current and future workforce Work with local businesses to plan for the future
Golden thread : Changing the relationship – Stronger Communities	Facilitate greater self-help Engage local communities in helping them shape decisions and services in their neighbourhood Ensure people of all ages have a much greater involvement in designing services and actively participating in improving their lives and Barnsley

Process and Best Practise

Decision will be reached at a Panel Meeting via a collaborative discussion where by majority decision can be reached.

In cases where the panel is split and cannot reach an amicable decision, the project will either be deferred awaiting further information or it will be rejected.

The Area Council cannot overturn the panel's recommendations.

The Area Manager will report decisions of the Panel to the North Area Council for information.

Safeguard public funds by being transparent, namely reporting decisions.

Roles and Responsibilities

Panel Members will be expected to:

- Make themselves available for panel meetings
- Read applications in advance of the panel meeting, independently score each application and make summary notes to ensure a concise and constructive conversation can take place at the panel meeting. (N.B. Unsourced applications will not be considered in the moderation process)
- Enter into debate regarding the merit of each applications
- Make decisions on applications for the benefit of the whole North Area

The Chair will be expected to:

- Keep the panel to time
- Lead a constructive debate in relation to each application
- Will Have no vote in the decision making process

Conduct and Values

All members must act in the interest of the whole North Area.

All members must be transparent about how decisions to award grants are made and be willing to share this information publicly.

The panel should work in a non discriminatory way, making decisions that represent and affect all sections of the community.

Decisions

Decisions made by the Stronger Communities Grant Panel will be final. There is no right of appeal.

Sign off

We (members of the Stronger Communities Grant Panel) agree to these terms of reference.

Chair: _____ (Signed) _____ (Name)

Other names of members of the panel:

_____ (Signed) _____ (Name)

_____ (Signed) _____ (Name)

_____ (Signed) _____ (Name)

_____ (Signed) _____ (Name)



North Area Council

Stronger Communities Grant



Working together to build stronger communities across Barnsley North Area

PANEL GUIDANCE 2017/18

Dear Panel Member,

Thank you for volunteering to represent your ward in this valuable exercise, designed to allocate funding to community based projects that will help to address both BMBCs Corporate Priorities and those of the North Area Council. I hope this guidance will make this process as straightforward as possible.

Applications Received

The application deadline was: 12noon on Friday 3rd February 2017.

xx applications were received, totalling £xxx,xxx.

You should have received your panel pack by Friday 10th February.

Individual Scoring

You will find **x applications** in your panel pack. Each with a scoring matrix attached.

Please complete a scoring matrix for each application (both a numerical score and comments on the reverse.) Bring this and the rest of your panel pack contents with you to the moderation meeting. For most of the packs there is supporting information which is not essential to the scoring process but has been provided by the applicants. Printing this seemed like a waste but I will email if to you so that you have an opportunity to look at this should you wish.

Completing this process in advance should save time at the moderation whilst still allowing for informed discussion to take place that will help you decide which projects have been successful in the process.

Stronger Communities Grants Panel Moderation meeting

I look forward to seeing you at the moderation meeting. If you have any questions in the meantime please don't hesitate to contact me.

Day: Tuesday
Date: 28th February
Time: 14.30 – 17.30
Location: Town Hall, Room 3

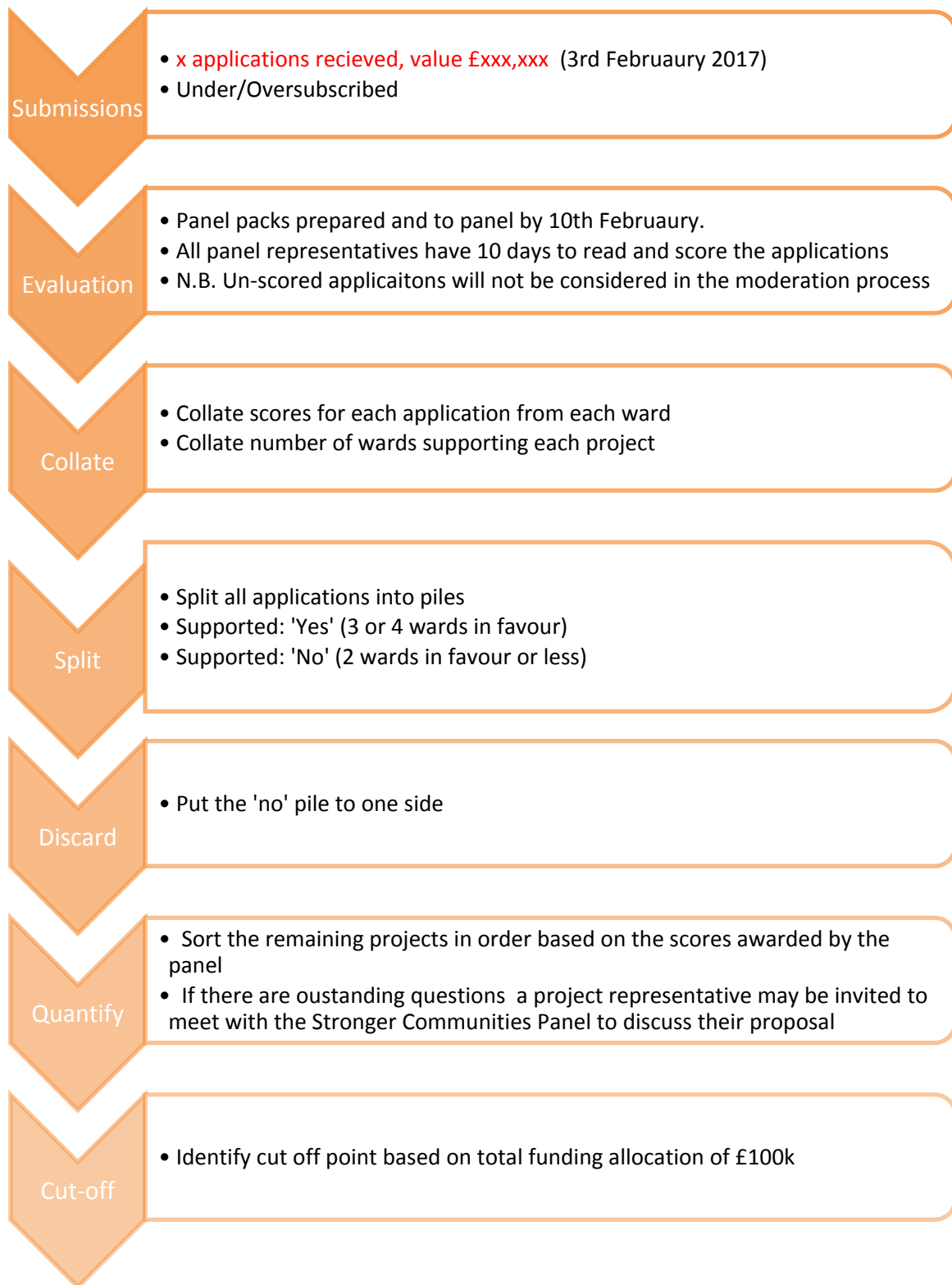
Kindest regards,

Rosie

Contact: RosemarieAdams@barnsley.gov.uk or 07971 079979

North Area Council

Stronger Communities Grant 2017/18 onwards - Approval Process



**North Area Council
Stronger Communities Grant application
Scoring matrix**



Name:	Representing Ward:
Project Number: Project Name:	Name of Organisation:

For all questions, please score out of five points unless stated otherwise.

Scoring Levels

- 1 = Little or no evidence to support the criteria
- 2 = Some evidence to support the criteria
- 3 = Sufficient evidence support the criteria
- 4 = Considerable evidence to support the criteria
- 5 = Strong evidence to support the criteria

Criteria	Score
The project clearly supports the North Area Council Priorities: <ul style="list-style-type: none"> Opportunities for Young People Health and Wellbeing Anti-Poverty Environment Economic Regeneration Changing the relationship – stronger communities 	Please indicate which of the priorities the project supports by indicating against the priority opposite <u>and</u> score below. Projects supports at least one priority /1 Project supports an additional priority(ies) (extra point) /1
The need for the project is clearly shown i.e. an evidence base for this project and local demand is demonstrated.	/5
The aim/purpose of the project is clearly defined.	/5
Project outcomes (what will change as a result of the project) are clearly stated and are deliverable.	/5
A wide range of beneficiaries will benefit i.e. The project is inclusive and open to the wider community.	/5
The project contributes to stronger communities, capacity building and sustainability by providing volunteering opportunities.	/5
The project milestones are well considered and the implementation plan of the project is thorough.	/5
The proposal demonstrates a good understanding of how to monitor the performance of the project, and how to measure outcomes.	/5
The evidence the applicant will produce as part of the monitoring process will enable the grants panel to understand what has been delivered.	/5
The project represents good value for money.	/5
Project expenditure is realistic and achievable.	/5
The project team are realistic in acknowledging any difficulties they may have, and have identified achievable solutions.	/5
Total	/57

N.B. Please note your comments/observations on the reverse.

Name:	Representing Ward:
Project:	Name of Organisation:

Other comments/general observations:

Panel Representative Signature:	
Date:	
Overall project score:	Project supported :
	YES <input type="checkbox"/> NO <input type="checkbox"/>

North Area Council Stronger Communities Grant

Working together to build stronger communities across Barnsley North Area



GENERAL GUIDANCE (updated for 2017/18)

What is the North Stronger Communities Fund and who is it for?

The North Stronger Communities Grant is a one off grants programme established by the North Area Council for 2016/2017, that addresses the identified North Area Council Priorities and is aimed at community groups and organisations and not for profit organisations.

The North Area Council comprises of elected 12 councillors who work collaboratively on behalf of the Darton East Ward, Darton West Ward, Old Town Ward and St Helens Ward which make up the Barnsley North Area. The Area Council is supported by a team of officers called The North Area Team.

Where is the Barnsley North Area?

The North area is home to 42,406 people, or 18.4% of Barnsley's total population living within the communities of Mapplewell, Woolley Colliery Village, Staincross, Darton, Kexborough, Barugh, Barugh Green, Redbrook, Gawber, Wilthorpe, Pogmoor, Old Town, Honeywell, Smithies, New Lodge and Athersley.



N.B. Any funding applied for must be mostly targeted in the North Area.

How much can be applied for?

The North Area Council has made £100,000 available to help address local priorities. Awards will range from £5,000 - £20,000.

Groups are eligible for up to 100% of the project costs however the Stronger Communities Panel appreciates efforts made by groups to contribute to or find other funding which will help towards the total project costs.

What kind of projects/activities can be funded and when should they be delivered?

We are an outcomes funder and are driven by the difference our funding makes for individuals and communities. As an applicant you need to be clear about your project aim and the outcomes it will deliver.

Aims and outcomes are important because they:

- Help focus everything that you do
- Explain the changes your project will bring about to meet the needs you have identified
- Explain why your project should be funded.

Once you understand the need for your project there are two key ways to describe the difference you want to make:

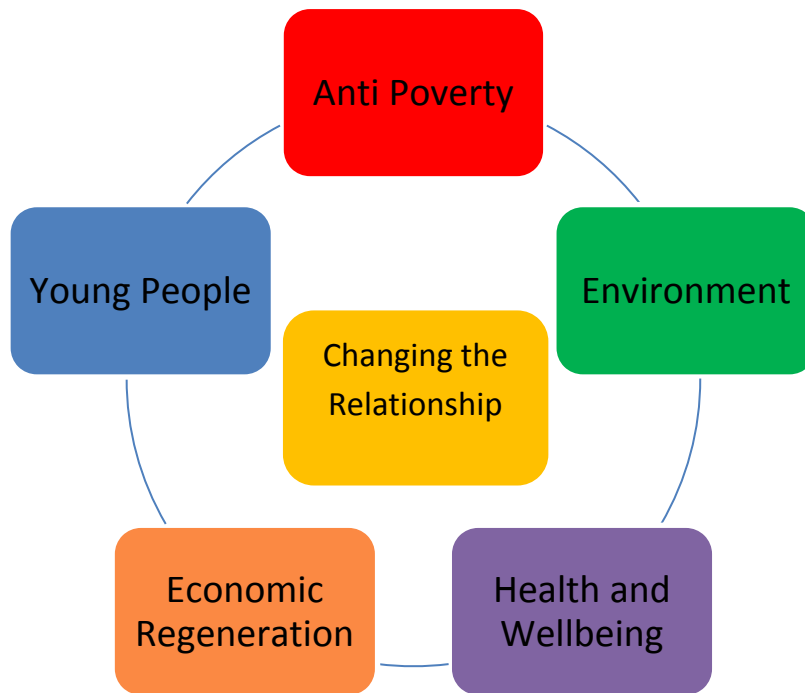
- Your **aim** - a brief statement of the purpose of your project
- Your **intended outcomes** - the specific changes that you want to result from your project.

Any local project is eligible for funding, provided it will benefit the community and contribute towards the North Area Council's and the Council's Corporate priorities.

Examples of projects may include:

- Improvements to your area
- Activities/projects for young people
- Improving the health and wellbeing of local people

Project delivery should take place between April 2017 and March 2018.



Opportunities for Young People	Raise the aspirations of young people and increased their life chances Help to ensure that young people in the North Area reach a positive post 16 destination
Health and Wellbeing	Prioritise the reduction in health inequalities between different parts of the Borough Support the many benefits of volunteering and foster our many and diverse opportunities for residents to gain new skills and experiences through volunteering
Anti-Poverty	Target young people, families and communities who may need advice and extra help in gaining the skills and experience they need to succeed
Environment	Maintain our parks and greenspaces for future generations through increased community stewardship
Economic Regeneration	Increase the skills of our current and future workforce Work with local businesses to plan for the future
Golden thread : Changing the relationship – Stronger Communities	Facilitate greater self-help Engage local communities in helping them shape decisions and services in their neighbourhood Ensure people of all ages have a much greater involvement in designing services and actively participating in improving their lives and Barnsley

Who can apply to the North Stronger Communities Fund?

- Any local formally constituted voluntary or community group
- Registered Charities delivering in the North Area.
- Not for profit organisations

N.B. Applications will not be considered from sole traders and limited companies.

Groups applying should preferably be based within one of the four wards that make up the North Area Council area and be able to show that:

- Their activities/services are open and accessible to all (inclusive) and primarily benefit those living in the North Area Council area.
- Projects and related activities should be delivered with in the North Area's geographic area wherever possible.
- Projects/activities should contribute to the North Area Council priorities and help to achieve the Council's corporate priorities.
- Their projects/activities promote social action and volunteering.
- Added value and sustainability are an important part of the proposal.

N.B. For further information on how your application will be judged please refer to the appendix at the back of this document.

If I have applied to the North Stronger Communities Fund during a previous funding round, can I apply again?

Yes, applications from previous applicants are welcomed; however the purpose of the grant is to act as a spring board for new project ideas, initiatives and interventions that will help to meet the needs of the local community. It is also designed to enable smaller groups to get a taste for what it is like to run a grant funded project

For these reasons we need to ensure that groups do not become dependent on the grant fund for year on year service delivery. Therefore if you have previously received funding from the Stronger Communities Grant please ensure that your proposed project will deliver distinctly different aims and outcomes. *(The aim is a brief statement of the purpose of your project. The outcomes are the specific changes that result from your project.)*

How to apply

There is an application process to follow and grants will be recommended for approval by a panel elected by the North Area Council.

- All application forms should be completed and submitted by 12 noon Friday 27th January 2017 2016
- A local panel will meet to consider all the applications
- You will be notified of a decision approximately 4 weeks of the closing date

If successful you will work with the North Area Team to agree how your project will be evaluated.

N.B. If the panel have any questions relating to an application, a representative may be called upon to meet with a member of the Area Team.

For further information and to request an application pack please contact:

The North Area Team on 01226 77 3018/5516 or NorthTeam@barnsley.gov.uk

Conditions for Awards

- a) Any award must be spent exclusively for the purposes set out in the application.
- b) Any equipment purchased will not be disposed of without the written permission of the Stronger Communities Panel, and must be returned to the Panel for distribution to a local Community Group with similar priorities, as appropriate.
- c) Any amount of the award not spent within 12 months will be returned within the agreed timescale.
- d) All financial records, receipts etc. will be kept for at least 2 years following the award.
- e) Applicants will be required to provide copies of receipts of expenditure within 12 months of issuing the payment or evidence of action if an order is placed.
- f) Groups receiving award will be asked to provide an evaluation and may be asked to report to future Area or Ward events to share their story about the benefits of receiving a North Area Council grant.
- g) Utilise the Love Where You Live (LWYL) logo and North Area Council logo when promoting your project. Love Where You Live is a Barnsley brand than which we hope will inspire local volunteers and unite the hundreds of people already working together to make our communities a better place. For more information visit the Love Where You Live Website which was launched in September 2014.

Procedure

- a) A project representative may be invited to meet with the Stronger Communities Panel to talk about their proposal.
- b) Decisions made on applications will be final and there will be no right of appeal.
- c) If successful, the applicant will be asked to work with the Area Team to agree a full Service Level Agreement (SLA). If an appropriate SLA cannot be agreed the grant will not be released.
- d) Appropriate monitoring and evaluation information, relevant to the project will need to be collated for submission to the Area Team. This must include case studies.
- e) A payment for the approved amount will be sent to applicants, with a covering letter and the agreed Service Level Agreement of what will be delivered.

Is there support to help groups develop their ideas and/or complete the application form?

Yes, support is available from the North Area Team on 01226 77 3018/5516 or NorthTeam@barnsley.gov.uk

Please get in touch.



Item 7

BARNSELEY METROPOLITAN BOROUGH COUNCIL

**North Area Council:
Monday 21st November 2016**

Agenda Item: 7

**Report of the
North Area Council
Manager**

Priority: NAC Economic Regeneration
Project Development: Small Business Surgery and Peer Support
Proposal

1. Purpose of Report

- 1.1 The purpose of this report is to prompt a discussion about the possibility of a larger scale project based upon the finding of the small business survey pilot.

2. Recommendation

- 2.1 That the Area Council agree to the small business surgeries, peer support and networking project to be delivered in partnership with Barnsley Business and Innovation Centre (BBIC). Please refer to appendix 1.**

3.0 Introduction

- 3.1 The North Area Council agreed the Economic Regeneration priority in 2014. To date a project has not been delivered to address this priority.
- 3.2 Vibrant economies engender healthy communities where residents enjoy a high quality of life. They contribute to economic security through access to living-wage jobs, stable employment and help to contribute to the health and wellbeing of the community as well as the prosperity of the local economy.
- 3.3 The North Area Council agreed to the business case presented at the April Area Council Meeting. Subsequently the Area Manager and Area Chair Cllr Leech met with Adrian Waite and Kevin Steele from BBIC to discuss a survey to establish local business development needs. This was agreed at the Area Council meeting on the 25th July.
- 3.4 BBIC conducted a small business survey during August 2016 funded by the North Area Council. They presented their finding to the Area Council in September 2016. 44 businesses were visited and the survey focussed on business planning, marketing and business goals. 64% of the businesses had never received any business support and didn't know that there was any available. This showed that only 23% of business surveyed had current business plans. It also showed that word of mouth and social media were the most popular marketing methods.
- 3.5 The report contained recommendations for advice surgeries and peer support groups.

- 3.6 On the 9th November the Area Manager and priority working group representatives attended a meeting at BBIC to discuss how the project could be tailored to meet the needs of the local community and be successfully promoted throughout the North Area.

4.0 Item for Decision

Members are requested to refer to appendix 1 and indicate if they wish the Area Council to proceed with this partnership project.

5.0 Next Steps

- 5.1 If the Area Council agree to proceed with the project the working group will need to define the project timeline in partnership with BBIC.
- 5.2 The marketing plan would need to be designed and agreed by the working group.
- 5.3 The working group will continue to work with BBIC during the 6 month pilot project.
- 5.4 Part of the marketing plan will required the service to be promoted to local high street business. Councillor support is requested with this process. Please indicate if you are averse to participating in this process.

Officer Contact:
Rosie Adams
2016 2016

Tel. No:
01226 773583

Date:
9th November

Appendix 1:

Priority: Economic Regeneration Project: Business Surgeries at BBIC and Networking Small Business Support

Specification of Requirements

1. Brief Summary of the Service

A collaborative working arrangement between the North Area Council and Barnsley Business and Innovation Centre (hereafter referred to as BBIC) to provide fortnightly Business Advice Surgeries for small independent business in the Barnsley North Area within a 6 month trial period. To increase sustainability and foster greater independence a peer support group will also be introduced.

2. Background and Context

The North Area Council agreed the Economic Regeneration priority in 2014. Vibrant economies engender healthy communities where residents enjoy a high quality of life. Small independent businesses are a key sector of our communities, aiming to provide stable employment which helps to contribute to the health and wellbeing of the community as well as the prosperity of the local economy.

BBIC conducted a small business survey during August 2016 funded by the North Area Council. They presented their finding to the Area Council in September 2016. 44 businesses were visited and the survey focussed on business planning, marketing and business goals. 64% of the businesses had never received any business support and didn't know that there was any available. This showed that only 23% of business surveyed had current business plans. For those that did have a business plan this is a key area of development and real opportunity to stimulate business growth. Business owner did not seem interested in general workshops but would prefer tailored support in key areas, particularly in sales and marketing. The survey also showed that word of mouth and social media were the most popular marketing methods, however some businesses had limited experience of proactive marketing.

3. Strategic Aims and Priorities

- ❖ Create more and better jobs and good business growth
- ❖ Create vibrant retail hubs within the North Area

4. Aims and Objectives

- ❖ Enable smaller independent businesses in North Barnsley to grow and flourish
- ❖ Increase Gross Value Added (GVA) of business accessing provision
- ❖ Increase the number of jobs
- ❖ Improve the confidence and capability of small business owners
- ❖ Increase the number of apprenticeship opportunities by educating business owners about the practicalities

5. Service to be delivered

Surgeries –

Provision of Business Support Clinics or Business Surgeries at BBIC (offering an initial free 30-45 minute consultation).

The surgeries will take place between 17:00 and 20:00 on a fortnightly basis. Appointments will need to be pre-booked.

Networking Workshops –

Businesses would also be signposted towards a variety of monthly networking workshops being held at the BBIC. These will include the following:-

- Marketing Group – self-help peer group established, to discuss effective marketing strategies in small businesses including actual case studies of successful projects. This would need to include some support for starting to use social media;
- IT Group – self-help peer group established to discuss the effective implementation and use of IT within a small business;
- First Friday Breakfast Networking – a general networking group for residents of the BBIC, associated partners and invited guests;
- Crafty Biz Network – currently based at the BBIC and offering support primarily to part time businesses, many of whom are craft-based. This includes a monthly evening workshop and networking group.

6. Target Group and Accessibility

The target audience will be small business based within the North Area who have not previously received Enterprising Barnsley support and that have been trading for less than 2 years. If attendees can be referred to an Enterprising Barnsley Programme this will happen as a matter of course. If it is more appropriate for the business to be supported via Launch Pad the business will be signposted.

7. Location and Area

The surgeries and peer support groups will be delivered at BBIC's premises: Innovation Way, Barnsley S75 1JL. Unless otherwise stipulated.

8. Performance Measures – Outputs (not exhaustive at the time of writing)

- Number of surgeries appointments booked
- Number of surgery appointments attended
- Number of businesses to make contact with the service
- Number of businesses currently accessing support
- Number of additional people attending the peer support groups as a result of accessing the service.
- Number of referrals to partner services

9. Barnsley Business and Innovation Centre's Commitment

To deliver the services defined in point 5 to small business based in the North Area, free of charge.

To work with the North Area Council to design and develop

To work with the North Area Council to agree and deliver marketing plan.

All business data collected from business would be made available to the Area Council.

A comprehensive evaluation report providing information included in the performance measures above, qualitative client feedback and case studies to help evidence the benefit to individual business owners.

10. North Area Council's Commitment

To work with BBIC to design and develop a landing page and web based booking system for booking surgery time which will link to BBIC's own website and can be accessed by both BBIC nominated personnel and the North Area Team.

To lead on the marketing plan which will be required to promote the service to be delivered during the initial 6 month pilot. This will require utilising a diverse range of media.

11. Financial Commitment

The North Area Council will commit £5,000 to the web booking and delivery of the marketing plan during the 6 month pilot phase. This will need to fund design work, domain name, web page development, leaflet design, production and distribution costs.

Many of these costs are one off implementation costs. Therefore if the project is extended beyond the 6 months pilot term the ongoing financial commitment would be reduced. The maintenance of the landing page will be ultimately be BBIC's responsibility to maintain. The longer the Area Council continues to invest in marketing and promotion should mean that North Area business will benefit from the business grown and development opportunities.

12. Start Date & Length of the Commitment

It is proposed to commence delivery of the pilot in early 2017 (approximately March).

The demand for the service will need to be assessed after the first six months. It is anticipated that for the service to be used to its full capacity may take up to three years. It is recommended that the Area Council commit to supporting the service provision for up to two years however the cost of the commitment would be reduced after the initial outlay, due to one-off start-up costs.

13. Monitoring and Recording

It is recommended that the working group remain involved in the design and development of the project prior to the start date and that a steering group takes place on a bi-monthly/quarterly basis.

BBIC will be requested to produce a report at the end of the 6 month pilot period which will help the Area Council to determine if funding will continue to be made available to fund the marketing and promotion of the project. The Area Council would be particularly interested to know how the surgeries and peer support groups have helped the businesses to grow. This would require all businesses to be mapped against key metric inc. qualitative and quantitative data. It is acknowledged that this growth may not be apparent in the first six months which is where client feedback and case studies can help to evidence impact.

14. Risks

The service will not be well utilised. To negate this risk there is a requirement for surgery appointments to be booked.

It is anticipated that initial engagement with the service may be slow. The demand for service will need to be continually monitored, however it is anticipated that the promotional and marketing funding may need to be made available for several years. Many people are unclear as to where the ward boundaries are and this may result in businesses that are based outside the North Area requesting support. It is felt that business should not be turned away. Details of all service users will be recorded and this can be shared with other area councils to help identify if there is a wider appetite for this kind of provision. The North Area Council would expect at least 80% of attendees to represent businesses based within the North Area.

15. Terms and Conditions

This is collaborative venture between the North area Council and the BBIC requiring a Service Level Agreement to ensure that all outputs are defined and both parties are in agreement.

16. Sustainability

As with all the Area Council funded projects the services are time limited. The funding has not been designed to implement services that the public or partners become dependent on. The Area Council appreciated that this business development offer may take several years to gain the momentum it requires to be self-sustaining.

17. Opportunities to expand and roll out to other Area Councils

The provision that is due to be piloted could be the different between a small business merely existing and it being able to thrive and grow. Therefore if the pilot is successful it may lead to other Area Councils wishing be involved. This has been touched upon in the planning stages.

Rosie Adams, North Area Council Manager, November 2016

Item 8

BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:
21th November 2016

Agenda Item: 8

Report of North Area Council
Manager

Financial Position and Forecast

1. Purpose of Report

- 1.1 This report provides the Area Council with a financial position and forecast for expenditure.
- 1.2 This report highlights the financial implication of the Opportunities for Young People: Positive Progressions – Stronger Futures pilot which is currently out to tender.
- 1.3 This report highlights the funding considerations required the partnership project with Barnsley Business and Innovation Centre to deliver Business Surgeries and Peer Support Groups.

2. Recommendation

- 2.1. **The North Area Council should note the existing budget position and forecast for the funding commitments.**
- 2.2. **The North Area Council note the reduction in Area Council Budget from April 2017.**
- 2.3. **Members should consider which priorities they wish to concentrate for design and procurement of further commissioned projects which will address the Area priorities.**

3. Background

- 3.0 At the Area Council Meeting on the 25th July members agreed to the Positive Progressions – Stronger Futures pilot in principle. Project development has taken place subsequently and the tender pack is currently in draft format awaiting minor amendments. It has been proposed that this would have a contract value of approximately £50,000 to £60,000 for the first year's cohort. It is intended that the contract will be let for a year initially with the option to extend to accommodate two further cohorts (18months, +1yr, +1yr) without the need to go out to tender annually. If the project ran for a maximum of three

years ending in November 2020 the total contract value is estimated at £180,000).

- 3.1 At the Area Council Meeting on the 25th July the Area Council agreed to run a short research and consultation survey that ascertains the business development needs of the small, independent and lifestyle businesses trading in the North Area. Barnsley Business and Innovation Centre (BBIC) have been conducting the research pilot. Based on a presentation to the Area Council in September 2016, subsequent development work has taken place to develop a partnership arrangement with BBIC to promote and deliver Business Advice Surgeries.

4. Procurement Progress Update

- 4.1. Positive Progressions – Stronger Futures tender opportunity is live at the time of writing. The closing date for all tender submissions is Wednesday 30th November. This contract would not go live until approximately April/May 2017.
- 4.2. The Economic Regeneration agenda item give details about the proposed partnership arrangement with BBIC to deliver business surgeries and develop peer support groups. The Area Council's commitment would mean that North Area small business would be at the front of the queue for business support. The Area Council's commitment would be to fund the North Area specific marketing campaign booking system.

5. Financial Position

- 5.1. The appendix below shows a breakdown of the North Area Council's expenditure. Based on the current profiled spend agree with the providers the North Area Council has £211,756 uncommitted from the period 2014/15 – 2016/17 budgets.
- 5.2. If the Environmental Enforcement 2017/18 goes ahead and the Young People's Positive Progressions project is agreed the Area Council will already have a committed budget of £292,336 for the financial year 2017/18. This is profiled in the appendix.

6. Future Commissioning

- 6.1. Members are asked to consider if they wish the following projects to be re-tendered in September 2017, a decision would be needed in January 2017 to allow for procurement to take place:
 - Anti-Poverty
 - Clean and Green
- 6.2. Please note: that the Area Council budget from April 2016 has been reduced by £40,000. In light of this information members are asked to consider if the Area

Council intends to devolve funding to the Ward Alliances during the 2017/18 (it is recommended that funding is only devolved to those ward that have a budget balance of less than £10,000 at the end of March 2017).

7. Item for Decision

7.1. Members are asked to consider if they wish the following contracts to be extended, confirmation will be needed in November 2016:

- Environmental Enforcement (April 2017 would be the start of year 2 of a 3 year contract).

7.2. Members are asked to consider if they wish to run the Community Grants in 2017/18, confirmation will be needed in November 2016 to allow for advertisement and evaluation. Please refer to the specific agenda item which recommends a commitment of £100,000 for 2017/18.

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
10th November 2016

NORTH AREA COUNCIL - COMMISSIONING BUDGET - 2014/15 - 2016/17

Project / Service	Provider	Contract Start Date	Length of Contract	Total contract value	Commissioning Budget 2015/16		Commissioning Budget 2016/17		Projections 2017/18	
					Profile	Actual	Profile	Actual	Profile	PROJECTED
Base Expenditure						£ 400,000		£ 400,000		£ 360,000
Summer Internship (2014)	C&K Careers	Apr-14	6 months	£ 39,410						
Environmental Enforcement (2014-15)	Kingdom Security Services	4th August 2014	1 year	£ 107,093		£ 35,697				
	BMBC Community Safety	4th August 2014	1	£ 19,752						
Healthy Eating, Healthy Lives	SWYP(NHS)FT	16th October 2014	18 months	£ 99,385		£ 70,160				
Summer Internship (2015)		9th March 2014	20 months	£ 42,065		£ 37,495		£ 3,240		
Stronger Communities Grant (2015)	Various x6	Apr-15	1 year	£ 100,000		£ 100,000				
Creating a Cleaner and Greener Environment in partnership with local people	Anvil CIC	14th Sept 2015	1yr + 1yr	£ 150,192		£ 44,316		£ 74,803	£ 31,073	

Anti-Poverty - Financial Inclusion (Contract value amended Jan16)	CAB & DIAL	14th Sept 2015	1yr + 1yr	£ 148,120	£ 42,263	£ 75,000	£ 30,857
Environmental Enforcement (Aug15-Mar16)	Kingdom Security Services	4th August 2015	9 months	£ 81,844	£ 81,844		
	BMBC Community Safety	4th August 2015	9 months	£ 21,922	£ 21,922		
Fixed Penalty Notice Income				-£ 65,844	-£ 46,779		
Parking Penalty Notice Income				-£ 4,307		-£ 4,307	
Community Magazine Distribution Costs (Edition 1 - Dec 2015)			1 year	£ 2,282	£ 2,282		
Celebration Event Nov 15				£ 3,000	£ 3,000		
Environmental Enforcement (2016/17)	Kingdom Security Services			£ 120,640		£ 120,640	
	BMBC Community Safety			£ 25,000		£ 25,000	
Summer Internship (2016) (£94,651 - N, NE & S)	C&K Careers	1st March 2016		£ 31,550		£ 31,550	
Stronger Communities Grants (2016/17) £100,000				£ 100,000		£ 70,234	£ 29,766

Community Magazine Distribution Costs 2016/17 Edition 2 & 3 (£2,793.30 per edition)		July 2016 & Dec 2016		£ 5,587				£ 5,587		
Parks Contingency fund (play areas)	Parks Services			£ 10,000				£ 10,000		
Funding devolved to Ward Alliance (2016/17)				£ 40,000				£ 40,000		
Small Business Survey	BBIC	Aug-16	1 months	£ 2,250				£ 2,250		
Environmental Enforcement (2017/18) & (2018/19) - £120,640 + BMBC £25,000	Kingdom Security Services			£ 120,640					£ 120,640	
Page 56 PC Core Progressions - Stronger Futures (20months+1yr+1yr = £180,000)	BMBC Community Safety			£ 25,000					£ 25,000	
				£ 55,000					£ 55,000	

Expenditure Incurred in year				£ 392,200				£ 453,997		£ 292,336
In year balance				£ 7,800				-£ 53,997		£ 67,664

Balance Including any base expenditure not used in the previous financial year	£ 265,753	£ 211,756	£ 279,420
Total Commitment	£ 1,280,581		
Allocation Remaining	£ 319,419		

Item 10

BARNSELY METROPOLITAN BOROUGH COUNCIL

**North Area Council Meeting:
Monday 21st November 2016**

Agenda Item: 10

**Report of North Area Council
Manager**

North Area Ward Alliance Notes

1. Purpose of Report

- 1.1 This report appraises the North Area Council of the progress made by each Ward in relation Ward Alliance implementation.

2. Recommendation

- 2.1 That the North Area Council receives an update on the progress of the Darton East, Darton West, Old Town and St Helens Ward Alliances for information purposes. Members are reminded of requirement for Ward Alliance minutes to the received by the Area Council.

3.0 Introduction

- 3.1 This report is set within the context of decisions made on the way the Council is structured to conduct business at Area, Ward and Neighbourhood levels (Cab21.11.2012/6), Devolved Budget arrangements (Cab16.1.2013/10.3), Officer Support (Cab13.2.2013/9) and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). This report is submitted on that basis.

4.0 Ward Alliance Meetings

- 4.1 This report includes all notes of North Area Ward Alliances, received by the North Area Team, that were held during September and October 2016.
Appendices:

Darton East Ward Alliance Meeting:	Appendix One
Darton West Ward Alliance Meeting:	Appendix Two
Old Town Ward Alliance Meeting:	Appendix Three
St Helens Alliance Meeting:	Appendix Four

The reporting into the North Area Council, of the Ward Alliance notes is in line with the approved Council protocols. The notes are for information only.

**Officer Contact:
Rosie Adams**

**Tel. No:
01226 773583**

**Date:
10th Nov 2016**

**Appendix One: Darton East Ward Alliance
'CAN DO-WILL DO'**

8th September 2016 – 6.00pm

Mapplewell & Staincross Village Hall

Present:	Councillor Roy Miller Councillor Harry Spence Sandra De-Donno Village Hall Pauline Brooks Rebecca Battye David Hilton David Oates	Darton East Ward Councillor Darton East Ward Councillor Mapplewell & Staincross Methodist Church North Area Team Greenspace Mapplewell Business Man
1. Apologies:	Councillor Gail Charlesworth Jonathan Senior Julian Senior Paul Marsh	Darton East Ward Councillor Greenworks Greenworks Mapplewell Business Man

1. Minutes of Previous Meeting

These were declared a true record by David Oates and Pauline Brooks

2. Matters Arising

Scrapings – Pye Avenue – It was agreed to send a letter to local residents of Pye Avenue asking for volunteers to help spread the scrapings once they have been delivered from Cloudberry way. David will be present on the day to take photographs.

OXO game and a Table Tennis Table will be put into Mapplewell park bought from 106 money that Jo Birch has identified can be spent in the area.

Rear Car-Park at Village Hall. Cllr Gail Charlesworth has suggested a Boundary Walk for sponsorship towards funding the car-park development to the rear of the Village Hall. The walk involves a 72 mile trek.

3. Declaration of Interest

David Hilton expressed a declaration of interest on behalf of Greenspace in one of the funding applications.

4. Area Ward Plan

- Cllr Miller asked the members if they were pleased with the Darton East Ward Area Plan – all members confirmed that they were.
- Staincross Alliance – re the meeting held at the Village Hall to challenge the change of land use. Cllr Spence attended this meeting and answered the various questions that were asked during this long and very well attended meeting.
- David Hilton asked if it would be possible to speak at the planning meeting re the Wakefield Road development as due to the commitments of the

Councillors in this Ward i.e. planning, Cabinet Member etc. he did not feel that the Ward had valid representation to carry the baton for the Community at large. Cllr Miller refuted this and advised that all members would represent the views of the public they represent. Cllr Miller then advised David that he has only received one phone call from the organiser and he explained the position of the protected land as he was on holiday when he took the call. It was interesting that the late notice to the elected Members of this meeting taking place was one day and we actually did get Cllr Spence to attend on our behalf.

5. Applications for Funding

Project Title	'We are 30mph'
Name of Group	Darton East Ward Alliance
Summary	It is our intention to distribute four stick on posters to 750 households along Staincross Common, Paddock Road, Barr Lane, Spark Lane and Darton Lane which form the main roads into the Village with stickers which can be attached to their waste bins. When the bins are placed out for collection passing cars will take note that the area is a 30mph zone.
Local Priority	Environmental Improvements
Project Priority	It will prevent speeding through the Village.
Funding Required	£1650.00 + VAT
Action	Passed – by all members

Project Title	Flower Bulbs for Local Areas
Name of Group	Greenspace Group
Summary	To provide 7500 Daffodils and 2500 Crocus bulbs to be planted across various locations including Spark Lane, Wakefield Road, Shaw Lane, Windhill Park, Paddock Road, and Station Road, Darton at the side of Birkinshaws Shop. The plants would be planted by volunteers from Greenspace and we would encourage other groups to help and support us with the planting. This will help and encourage volunteers to 'adopt' their local area – to help maintain the quality of their public space.
Local Priority	Environmental Improvements
Project Priority	Improving the local greenspaces and looking after the local environment.
Funding Required	£670
Action	Passed – by all members

6. Finances

- September 2016 Financial Sheet tabled (attached).

7. Any Other Business

- David Hilton asked if there could be more communication between the groups i.e. when it came to the plaques on the benches it would have been nice to have given Greenspace a mention! Cllr Miller explained we did give mention of the Greenspace Group and what it does in the ward in all interviews and press statements and any leaflets we put out in the ward we do get permission from David himself. Maybe we could have dealt with this issue better but we do recognise the good work of the Greenspace Group and the volunteers.

- Once the bulbs had been received it was agreed to place a joint article in the 'Arrow' asking for volunteers and stating where the bulb planting sites would be.
- The switch on for the Christmas Tree lights will take place on Friday 2nd December. Cllr Spence will play Father Christmas. Rebecca will contact the schools to let them know.
- Cllr Spence is, at present, cutting the grass on Birkinshaw's land on his own which he doesn't mind but when the season starts next year he would like assistance from either Volunteers or one of the groups if possible.
- The post box on Shaw Lane has been allocated £8K from last year's funding but if the work is not agreed by the end of this month the money will be lost. GPO did a site visit and Cllr Spence informed them that Darton East Ward Alliance were willing to do the work and fund it. He then had to contact Highways who have to do a utilities search via an external contactor. GPO are in favour of it and Cllr Spence will now get a quote from a local builder and BMBC. On the other side of the road where the existing post box is at the moment to build a footpath down to the Bus Stop would be too expensive so Rebecca has been asked to price about 15 tree's which grow about 20' high to be placed in wire boxes to guard against vandalism. Greenworks will have to have street accreditation if they are to plant the trees due to working on a highway.
- David Hilton asked who would he need to report a high volume of rats to as they are currently residing in the greenery in Mapplewell Co-op Carpark? Cllr Spence will speak to the relevant Council member

8. Time & Date of Next Meeting

- 6.00pm – Monday 3rd October 2016

Darton East Ward Alliance
'CAN DO-WILL DO'
Monday 3rd October 2016 – 6.00pm
Mapplewell & Staincross Village Hall

Present:	Councillor Harry Spence Sandra De-Donno Rebecca Battye Paul Marsh David Hilton Jonathan Senior Julian Senior	Darton East Ward Councillor Mapplewell & Staincross Village Hall North Area Team Mapplewell Business Man Greenspace Greenworks Greenworks
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2. Apologies:	Councillor Gail Charlesworth Pauline Brooks	Darton East Ward Councillor Methodist Church
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9. Minutes of Previous Meeting

These were declared a true record by David Hilton.

10. Matters Arising

Mapplewell Park Games Equipment - David Hilton enquired as to where the money was coming from to pay for the park games. Rebecca replied that there was already 10K available from 105 monies to pay for this equipment. David wanted clarification that this is not the North Gawber money. Joe Clifford to clarify where the money has come from.

Area Ward Plan - David Hilton asked for clarification on the Area Ward Plan and whether it was actually the local plan. Cllr Spence explained that each ward has a Plan and priorities that it works towards and this is what we discuss.

30mph Bin Signs – Following distribution and publicity about the 30mph Bin Signs to be used by people living on main roads through Mapplewell and Staincross, police and highways had received a complaint regarding the signs. A meeting has now been set-up to clarify the matter of display on a public highway etc.

Post Box, Shaw Lane – The project is on hold at the moment due to the amount of legislation, training and paperwork involved in moving the post box.

Rats – At the last meeting it was noted that members of the public had noticed a large volume of rats around the bushes outside the Co-op Store in Mapplewell. The Councillors are to meet with the Co-op Manager to discuss this in further detail.

11. Declaration of Interest

There was only one councillor in attendance and therefore no funding applications could be considered at this meeting.

12. Area Ward Plan

No items discussed

13. Applications for Funding (taken forward to next meeting 8th November)

Project Title Senior Citizens Winter Warmer Outing
Name of Group Mapp & StainX Over 55's Social Club
Summary The Project involves taking 62 elderly people to Burntwood Hotel for a healthy, hot meal and an afternoon of entertainment in a warm social setting.
This project will integrate 3 existing groups (Over 55's, Luncheon Club, Dementia Club (DISC), 2 from Day Centre/1 Carer and 3 Volunteers). These groups meet on a regular basis within the Village Hall. The Village Hall has sign posted members from one group on to another i.e. Dementia Club members now attend Luncheon Club etc.
Local Priority Be the ears and voice of the Community we serve
Project Priority Ensure our elderly residents are accommodated for in organised activities thus avoiding social isolation
Funding Required £1069.50
Action

Project Title Darton East Christmas Switch On
Name of Group Darton East Ward Alliance
Summary Purchasing Christmas Tree, Erect and Cover with lights. 3 Schools invited to attend to sing carols with Santa present.
Local Priority Community Development
Project Priority To provide for and bring the Community together.
Funding Required £700 (working budget)
Action

Project Title Bedding Plants for Mapplewell War Memorial
Name of Group Mapplewell & Staincross Greenspace & Recreational Group
Summary To provide 250 bedding plants for Mapplewell War Memorial. This would greatly improve the appearance of the areas and improve the local environment. The plants will be planted by volunteers from Greenspace and other local groups will be asked to support.
Local Priority Environment
Project Priority Monitor state of parks and green spaces
Funding Required £200
Action

14. Finances

- October 2016 Financial Sheet tabled (attached).

15. Any Other Business

- Sandra De-Donno informed the meeting that the Village Hall were in the process of applying for planning for the Village Post Office and a small store to be located within the Village Hall. This is a long drawn out process and it could be March before the Post Office is open for service.
- David Hilton thought that the Village Hall should advertise the fact that it has a Community Defibrillator. Sandra noted this point.
- The Christmas Light Up in Mapplewell this year will be on Friday 2nd December.

- Rebecca read out a letter received from John Race (Sandra also had a copy of this letter) regarding the staggered junction on Shaw Lane in conjunction with Staincross Common and Paddock Road. Highways and Health and Safety had dealt with this issue and no further action would be taken. Sandra was asked to respond to the letter informing John that the letter had been read to the meeting.

16. Date and Time of Next Meeting

With agreement from all members present the next and future meetings will be held on the second Tuesday of each month. Therefore the next meeting will take place on

TUESDAY 8TH NOVEMBER – 6pm

Appendix Two:

Notes of Darton West Ward Alliance

July 11th 2016 at the Darton Centre

Attendees: Cllr Alice Cave, (Chair), Cllr Linda Burgess,
Cllr Sharon Howard, Carol Gamwell, Jason Gardner, Richard Haigh.

North Area Team: Rebecca Battye.

Green and Clean Team: Martyn Hall, Jill Booth.

1 Welcome and Apologies

Apologies were received from Mary Elliott.

2 Notes of the Meeting June 6th 2016 and review of action points

The notes were agreed as a true record.

Action points

A Rebecca updated re defibrillator installation. Guardians required to monitor the defib. Rebecca to contact possible names to assist. Cllrs Cave and Howard to meet with Rebecca and report to the Group next meeting.

B Rebecca to contact Lee Swift and look at progress being made with design of poster to publicise organisations involved with Darton West Ward Alliance.

C Rebecca to seek permission from Parks Services to move the Barugh Green noticeboard to the footpath into the Rec.

3 North Area Council Green and Clean Team

Martyn Hall and Jill Booth gave an update of their role and work undertaken across the Ward with local groups. Future Projects were discussed including woodland development at Barugh Green Rec, work with Barugh green Club, wildlife area near Darton College.

Action points:

A Jason to contact Rachael Dickinson for Carillion contact re permission for wildlife area and report at the next meeting.

B Jason to identify possible sites for bulb planting in Kexbrough.

C Forge to follow up with VFD re projects on Longfields

D Richard to follow up on clean up work at Darton Skate Park

E Jason and Richard to work with Clean and Green Team on a September Project when Learners return after Summer Break

F Richard to identify autumn bulb planting sites in Gawber and Redbrook.

G Richard to work with Jill Booth and Martyn Hall re option for help with overhanging trees from houses on Redbrook Rd

4 WAF update

4.1 Rebecca presented an updated budget for 2016/17.

4.2 Application Update.

The Yorkshire Military Band application was supported in principle.

£1500.00 was agreed for purchase of equipment with conditions:

A New members would be recruited from Darton West Ward where possible.

B Band to offer their services at 4 out of 6 venues, Darton Fete, Service at Darton College, Barugh Green Christmas Lights Fundraising, Darton Afternoon Club and Redbrook/ Withorpe Afternoon Club.

Action point

Linda and Rebecca to meet with Band Representative to discuss and report to Group.

5 North Area Council Projects 2016/17 updates

NAC Information Advice Project was discussed and it was recognised the project was successfully supporting a valuable number of local residents.

6 Ward Priorities and Projects 2016/17

Ward Priorities Action Plan was updated with contributions from all members.

Action points

A Alice, Carol and Richard to action installation of activity boards at Barugh Green play area with Jo Birch.

B Sharon and Richard to ascertain views of young people re tennis court adaptation from local Youth Worker. Rebecca to help set up meeting.

C Linda to arrange HLF Project Steering Group meeting in July

D A Horizon College teacher to be invited to Sept meeting to discuss community projects for students in Redbrook and Gawber area.

E BMBC to be asked about temporary planting on Redbrook roundabout because of delays in being able to develop something permanent.

7 Any Communications

Action point:

Rebecca to follow up provision of a new notice board at Redbrook.

8 WA Membership

Potential new members were discussed and will be contacted.

9 A.O.B.

Consultation on Local Plan proposals on Friday 15th July 2016 at Barugh Green WMC 5.00 pm until 7.00 pm

Date and Time of Next Meeting.

1st August 2016, Darton Centre 5.00 pm until 7.00 pm.

Agenda to include Action Plan updates, bulb planting and Christmas proposals

Darton West Ward Alliance

Notes of meeting 1st August 2016 at the Darton Centre.

Attendees Cllr Linda Burgess, (Chair). Cllr Alice Cave, Cllr Sharon Howard, Dominic McCall, Ann Plant, Richard Haigh.

North Area Team: Rebecca Battye.

1 Welcome and Apologies

Linda welcomed Ann Plant as a new member of the Ward Alliance.

Apologies: Carol Gamwell, Jason Gardner.

2 Notes of Meeting 11th July 2016 and review Action Points

These were agreed as a true record.

Action points:

A Rebecca updated re defibrillator installation. Possible completion within the next 2 weeks

B Sharon to contact a local resident about acting as a guardian

C Rebecca to work on amendments to the WA poster

D Rebecca to contact Russ Boland regarding a stand to access the notice board at Barugh Green.

3 WAF update 2016 /2017

3.1 The budget update was discussed

3.2 WAF applications were agreed for interactive boards at Barugh Green Play Area, litter bin resiting at Redbrook and Gawber History Group

Action point:

Richard to meet with Rebecca to clarify how Gawber History Group accesses its funding

4. North Area Council

Updates were given on NAC projects re Information Advice and Guidance, Young People's Employability and Enforcement and Economic Development.

There was discussion about the delivery of the Green and Clean Project in the Darton West Ward and the need to identify local projects with community involvement. It was agreed to ask Forge to work with local residents about overhanging trees from properties backing on to Redbrook Road.

Action point:

Rebecca to provide the WA with any relevant local data from NAC projects for information

5 Ward Priorities and projects for 2016-17

5.1 Bulb planting

Richard identified areas for bulb planting in Gawber and Redbrook.

Jason to identify sites for autumn bulb planting in Kexbrough and report next meeting

5.2 Christmas

It was agreed to fund the Barugh Green Christmas tree as a fundraiser for the street lights was being organised with Barugh Green Club

5.3 Review of Action Plan

The plan was updated

Action points:

A Jason to contact Rachel Dickinson for Carillion contact re permissions for wildlife area at Darton College.

B Rebecca to report out comes of VFD meeting with Clean and Green Team re any future Longfields projects and areas for autumn bulbs

C Rebecca to contact Civic Trust about production of the blue plaque for Gawber Glasshouse. Richard provided the History Group's design

D Richard and Jason to work with Clean and Green Team on a September project to clean graffiti from skate board area in Darton Park.

E Linda and Carol to update on Barugh Green Christmas Events

6. Communications

The Group fully endorsed the North Area Magazine, excellent information for all residents.

Action point:

Linda to request bulb planting sites and hotspots for enforcement action through Neighbourhood Network

7 WA Membership

Horizon College community teachers to be contacted about WA membership

8. AOB

Ann Plant raised some local issues and was given advice about contacts in SYPTE and BMBC

9. Date and time of next meeting

MONDAY 12TH SEPTEMBER 2015 AT 5.00PM AT THE DARTON CENTRE.

Darton West Ward Alliance.

Notes of meeting 12th September 2016 at the Darton Centre.

Attendees: Cllr Linda Burgess, (Chair), Dominic McCall, Jason Gardner, Ann Plant, Carol Gamwell, Richard Haigh, Louise Oxley.

North Area Team: Rebecca Battye.

Apologies: Cllr Alice Cave, Cllr Sharon Howard, Mary Elliott.

1. Welcome and apologies.

Linda welcomed all to the meeting and Louise Oxley as a new member.

2. Notes of the Meeting 1st August 2016.

These were agreed as a true record.

Action Points.

Bev Story and Dominic McCall to become Guardians of the defibrillator and monitor regularly

Amendments to the Alliance poster have been completed.

Parks Dept do not agree a step for access to the Barugh Green Notice Board for safety reasons.

Carol Gamwell to identify, if possible, a resident who could access the noticeboard

3. WAF Update.2016/2017.

a) The Budget was discussed and approved

b) WAF applications

Gawber History Group application for meeting costs until March 2017 was agreed.

Gawber History Group application for an interpretation board and a blue plaque for Gawber glassworks was approved

VfD's application for funding for the Gala was approved retrospectively. VfD to be thanked for the very successful event.

Action points:

Rebecca to contact Gawber Church Treasurer re invoices for rental coats

Rebecca to check on progress on the movement of litter bin from Springfields to Wilthorpe Road

4. North Area Council Project Update.

Linda updated Alliance Members of current projects across the North Area Council: Green and Clean, Economic Development, Enforcement, Young Peoples Employability, Information Advice and Guidance.

5. Ward Priorities and Projects for 2016/ 2017.

The priorities were discussed.

Rebecca updated recent involvement with Green and Clean Team.

Linda and Carol gave an update on preparation for Barugh green Christmas

Jason and Richard to look at Local project for graffiti removal in Darton Park, with Green and Clean Team.

Options for planting on the Claycliffe Roundabout were discussed

Action Points

Members to identify further projects for development in relation to the Priorities

Jason to contact Pete Handcliffe re permissions for wildlife area at Darton College

Richard to work with Gawber Primary School for visit to Barnsley Archives

.6 .Any Communications.

The WA leaflet prepared for VfD Gala by Dominic was discussed.

7 WA membership and development

A member of Horizon College Community team to be invited to join the WA

Discussion to be arranged with Tom Smith of BMBC re a celebratory review for the WA

7. AOB.

There was no other business

NEXT MEETING: Monday 10th October 2016 at the Darton Centre, 5.00pm

Darton West Ward Alliance.

Notes of meeting 10th October 2016 at the Darton Centre.

Attendees: Cllr Alice Cave, (Chair), Cllr Sharon Howard, Cllr Linda Burgess, Jason Gardner, Ann Plant, Carol Gamwell, Richard Haigh, Dominic McCall.

North Area Team: Rebecca Battye.

Apologies: Mary Elliott.

1. Welcome and Apologies.

Alice welcomed all to the meeting.

2. Notes of the Meeting 12th September 2016.

These were agreed as a true record.

Action Points

- Rebecca to contact Bev Storey regarding monitoring of the defibrillator in her role as Guardian.
- Carol to keep Barugh Green notice board up to date, until a permanent alternative can be found
- Rebecca to contact B P for him to drop off leaflets to Carol for Barugh Green Notice Board.
- Jason to contact Carillion and progress environmental project.
- Rebecca to contact Clean and Green Team about a clear up of environmental area at Darton College

3. WAF Update. 2016/17.

a. The Budget update was discussed and noted

b. WAF Applications.

Darton Primary and Darton College Environmental Project, Approved.

Kexbrough Social Club Event. Approved.

Funding for perennial planting on Claycliffe Roundabout was agreed in principle

Barugh Green Primary School Christmas Tree Funding was agreed in principle.

Action Point

-Linda, Alice and Carol to meet with members at Kexbrough Social Club Group to discuss funding arrangements and offer any assistance.

-Ann Plant to promote the event at Darton Afternoon Club.

4. North Area Council Update.

Updates were given on projects currently being under taken by the North Area Council.

Action Point

Rebecca to provide any relevant data from North Area Council at the next meeting..

5. Ward Alliance Priorities and Projects.

Group discussed and reviewed current projects.

Richard updated members of progress made with Gawber History Group. An Open Evening to be held on Friday 9th December, 6.00 pm until 8.00 pm, at Gawber Community Church Hall,

Kexbrough History Group meeting in January will research information for an interpretation board for old Kexbrough

There was feedback on a meeting with the Head of Highways re several ongoing ward issues.

The possibility of a safer roads scheme for cyclists was discussed

Action Points

Members to complete Review Sheet for action plan and send to Linda. These can be shared with Tom Smith at the meeting at the Town Hall.

Sharon and Rebecca to research Sloppy Slippers Event and report next meeting.

Jason and Dominic to explore a GeoCash Project and report next meeting.

Rebecca to invite Ian Wilson (Highways) to the next Ward Alliance Meeting.

6. Any Communications

A request for projects for the National Citizenship Service was discussed

b. The Ward Alliance Leaflet will be an agenda item next meeting.

Action Points

-A photograph of members to be taken at the Town Hall for use in the leaflet

-Rebecca to provide a list of all organisations and projects worked with in the last 3 years

7. Ward Alliance Membership and Development.

Dominic provided information about a potential new member.

The involvement of Horizon College was supported.

A meeting with Tom Smith at the Town Hall has been arranged for Monday 28th November 2016 at 5.00 pm to celebrate WA achievements and projects and reflect on what we have done well and explore suggestions for improvements

Action points

-Rebecca to prepare display boards for recording

-All members to consider ideas for celebration and development or improvement

Linda to make contact with Louise Oxley and Horizon College

8 A.O.B.

a. Town Hall Open Day will be held 3rd December 2016, 10.00 am until 2.00

Action Point.

Any member or Group wishing to take part contact Sharon.

b. Awards Evening, 10th March 2017. Venue: Town Hall.

Date of Next Meeting: Monday 7th November 2016, 5.00 pm. Venue: Darton Centre

Appendix Three:

Old Town Ward Alliance Minutes – Wednesday 7th September 2016 Edith Perry Room – Barnsley Hospital

Present

Cllr Anita Cherryholme (Chaired) Cllr Liz Grundy Cllr David Leech

BMBC Rep: - Lee Swift

Community Reps: - Dorothy Hayes – Kirsty Summerfield – John Love – Peter Smith – Michelle Cooper

Apologies

Cllr Phil Lofts – Sheila Lowe – Bill Gaunt – Amy Walker

Introductions of Cllr David Leech and Peter Smith were given.

Peter gave a brief introduction of himself and the voluntary work he does.

Minutes from the previous meeting were accepted – after an explanation for Peter about what was happening in the College Fields area where he resides.

Matters Arising

- **Dog Fouling** – Lee reported that the signs are all now in place throughout the Ward. Initially it seems to be having some impact. These signs are high profile and are getting attention both from within the ward and from other wards. Liz reported that the ‘Poo Patrol’ had not met over the summer – It was reported that other areas seem to be getting a dog fouling issue. Liz will speak to Kingdom to see how we can move forward with this issue.
 - **ACTION LIZ**
- **New Members** – we currently have 3 new members for the WA who will hopefully join us for our future meetings and get involved with the work we do in our area.

Old Town Ward Plan

- **Media Group** – Bill John Kirsty and Michelle met during the summer break and had a very productive meeting. An application for funding The Old Town News (Newsletter) has been submitted for consideration.
- **Isolation Group** – This group will meet once all the members have returned from their summer break.
-
- **Ward Plan Priorities** –
- **Local Pride - PRIORITY**
 - **Traffic Management** - Anita and Phil have started gathering information prior to a meeting with Steve Croft to discuss a Traffic Regulation Order for several areas within the ward. They will also get costings and bring these back with an application form to the group.
 - **ACTION ANITA AND PHIL**
 - **Dome Camera** – There was a discussion about cameras that are already in use and the reliability of these devices. Costings etc to be brought back to the

meeting. David gave us feedback from his ward about their recent purchases of cameras.

- **ACTION ANITA AND SHEILA**

Additional Projects – Community Newsletter – The first edition will hopefully be produced this Autumn.

Health and Wellbeing

- **More Active Residents – More information to follow.**
 - **ACTION PHIL AND BILL**
- **Oral Hygiene Project** – Anita discussed some details she had been researching and this conversation was followed up with information from Kirsty and Michelle about work and needs within our areas.

Skills and Economy

- **Community Growing Project** – It was reported that Bill had been looking into suitable venues for this project but unfortunately these were unsuitable so he is still looking for a venue etc.,
 - **ACTION BILL**

Community Involvement

- **Christmas Trees/ Events for the Ward** – John has for prices for possible Sponsors for a tree/lights etc – Liz asked about prices for a new site for a tree in Wilthorpe as previously discussed by the group. Lee will get prices.
 - **ACTION JOHN LEE AND LIZ**
- **Polish Club** – Anita reported that she is planning to meet the new owner of the Polish club in the hopes of providing a community venue. It was discussed again about the Pogmoor Residents meeting there and again it was clarified that the group did not want to use The Polish club as a venue for their events or meetings.
 - **ACTION ANITA PHIL SHEILA**
- **Community Mapping.** – John reported that he had started looking at putting a mapping project together.
 - **ACTION JOHN**

Additional Projects – Consultation – The questionnaire has been done on community events throughout the summer and will now continue on the website.

Betterware Approach – Lee will produce questionnaires for the members to do a cross section of our ward – these will be delivered and collected and then Bill will input the Data onto the Website.

- **ACTION LEE AND ALL MEMBERS FOR DELIVERY AND COLLATING PAPERWORK**

Snow Patrol – this will be advertised in the Newsletter and Kirsty will contact Derek Bell at BMBC to confirm the next round of training etc.,

- **ACTION KIRSTY**

Website – This is now up and running and collecting data from the questionnaires it just needs advertising to a wider audience which the newsletter will do

- **ACTION BILL**

Everyone was given a reminder to complete a brief description of themselves for the website and get it to Bill ASAP.

Love Where You Live Round – Up

Lee gave a brief roundup of the successes we have had in the community since June 2016 when the campaign launched this year.

He reminded everyone that LWYL is on throughout the year and if any members knew of any event-taking place to let him know ASAP then he would be able to offer some support.

We discussed bulb planting at length and it was agreed that we should get some more information on the types of bulbs and the costings. There will be a sub group set up to confirm all details and let everyone know ASAP – [Liz Kirsty and John](#)

- **ACTION LIZ**

Ward Alliance Funds

Funds Available - £26558.35

Applications

Old Town News – A newsletter from The Old Town Ward sharing information and news stories, which will start in October 2016 having two prints per year for two years (4 in total) – Amount granted £1167.85

Honeywell Notice Board – After looking at costings for repairing the Notice Board Cllr Leech informed us that he had just repaired one in his ward at a minimal cost and very kindly agreed to sort this for us.

- **ACTION DAVID / JOHN**

Any forthcoming events – please send information to Bill and he will put them on the Web Page.

Any Other Business

Rotating Chair. Liz will chair the next meeting in October, followed by Phil in November and Anita in December.

Lee suggested that when sub groups next meet, they should work through the details of their assigned actions, including:

- How long do you expect it to take to complete this action?
- How much will it cost to undertake the action?
- How will you know when the action is completed / What does success look like?

DATE OF THE NEXT MEETING
THE DATE OF THE NEXT MEETING WILL BE
WEDNESDAY 5TH OCTOBER 2016
STARTING AT 7.30pm

Old Town Ward Alliance Minutes
Wednesday 5th October 2016
Held in the Edith Perry Room Barnsley Hospital

Present

Cllr Liz Grundy (Chair) Cllr Anita Cherryholme Cllr Dave Leech

BMBC Reps: Lee Swift – Rosie Adams

Community Reps: Fr Craig Tomlinson – Kirsty Summerfield – John Love – Bill Gaunt - Sheila Lowe – Michelle Cooper

Liz asked everyone to introduce himself or herself to Fr Craig, as this was his first meeting.

Apologies

Dorothy Hayes

Minutes from previous meeting

Fr Craig gave his apologies for the previous meeting the minutes were then accepted as a true copy.

Matters Arising

- **Dog Fouling –**
 - There have been fewer complaints since the notice boards have been erected although there now seems to be some other areas in the ward that are becoming problematic. Liz has contacted Kingdom – If we give them the information they will come in for a day and blitz the area.
 - The question was asked do we need to purchase more signs?
- **Notice Board**
 - David has got the resources to pass onto John who will fix the Honeywell notice board

Old Town Ward Plan

Lee gave a brief presentation of how the Ward Plan had been compiled for our new member.

- **Local Pride – Traffic Management** – There was a great deal of discussion about whether this was a number of cars or safety issue. Anita to speak to Steve Croft about how we may resolve these issues and get some costings – there are some real concerns coming forward from local residents about this issue. **ACTION ANITA**
- Anita spoke to Rosie and Lee about the Speed Indicator Machines that we have used previously and whether we could use them again in the area and how much they would cost. (Approx £2800 per annum) There

was a debate about how successful these were. Anita to discuss further with Rosie. **ACTION ANITA**

- **Dome Camera** – David spoke about the good visibility and costs of the camouflaged cameras and how they are working in his area. Anita to get more information and costings. **ACTION ANITA**
- **Community Newsletter** – Bill brought a promo of the Newsletter – this looks excellent and Bill was thanked for all the hard work he had done to produce this. It is now at the printers due to be delivered before the end of October.
- **Health and Well Being – More Activity in the community** – Bill reported that he and John would hopefully be arranging more walks around the Willowbank area.
- **Fit Reds** were discussed as they have been commissioned to run 3 programmes throughout the year for males over 35. We will get more information and circulate this to local groups. **ACTION LEE**
- **Oral Hygiene** – again this was discussed briefly within the group re reports from local dentists and schools.
- **Skills and Economy – Community Growing Plot** – Bill reported that he had visited a site locally but unfortunately there was an old asbestos building on the site and this would need removing before any work could be done on the site and this would be very expensive to remove. He is still looking for alternative sites.
- **Community Involvement – Reducing Loneliness and Isolation** – Liz is meeting with Creative Recovery to discuss possibilities for the area.
- **Christmas Trees** – after discussing the cost the group decided to set a budget of £4k to purchase the trees etc., we will get alternative costings to get the best value for money. **ACTION LIZ AND MICHELLE**
- **Polish Club** – this has now been bought by a private investor who is going to refurbish it. Anita recommended we address this issue at a later date once the Refurb has been completed. Pogmoor Residents Ass asked that we inform the entire group that they have no interest in using the Polish club as a venue for their work.
- **Community Mapping** – we now have a working register which is in the Old Town Newsletter of local businesses and the hope is that once people see this they will let us know about other businesses in the area. The group have started collating all information from around the community of all activities that currently running – this will enable us to build a database of programmes/activities running in the ward.
- **Consultation** – over 200 questionnaires have been taken out into different areas of the ward, via the Betterware approach there has been a very low return on these. There are still a few areas to be completed – all forms were passed onto Bill for submitting to the database he has set up. The next rounds of questionnaires require a small amount of

rewording to match our new priorities. Postcodes are imperative to enable us to match up with our ward. **ACTION BILL AND LEE**

Community Resilience Plan

Lee gave an explanation of the programme that BMBC are trying to develop for each area in the borough. There was a great deal of discussion about how this group was going to coordinate such a programme. More information is required. **ACTION LEE**

WAF Applications

WA Fund as of 5/10/16 - £25390.50

- **Bulbs** – an application has been made for a selection of bulbs that are going to be planted around the Old Town Ward – Ad Astra will plant some of these bulbs along the new pathway in Honeywell, plus other areas in the ward. The bid was for £170 and was approved in full.
- **Bin Replacement** – To provide a replacement bin in Hollingsworth Park/Sugdons Rec. This bid for £300 was approved in full.

Anita is going to get costings for cameras for the area and get some costings for the traffic management scheme. **ACTION ANITA**

Forth-Coming Events

- **Halloween Party** – Friends of Wilthorpe and Ad Astra are running a Halloween Party in Wilthorpe Park on Monday 31st October 2pm till 4pm. There will be Fancy Dress competition and Pumpkin competition plus lot of activities for children.
- **Ad Astra** – Are holding a Coffee Morning on Saturday 26th November at Honeywell Sports Village – their chosen charity for this year is The Barnsley Food Bank – The Coffee Morning takings will be donated as well as the group are having a ‘Drop Off’ point for all foods which will also be donated to the Barnsley Food Bank.

Any Other Business

There has been an email sent to inform us that the Honeywell TARA has folded yet members of the WA thought this would be set up again very soon

Date of the next Meeting

WEDNESDAY 2ND NOVEMBER 2016 – Edith Perry Room Barnsley Hospital at 7pm

Appendix Four:

St. Helen's Ward Alliance

Minutes of Meeting

Thursday 1st September 2016 at 5:00 pm

Present:

Cllr. Dave Leech; Cllr. Jenny Platts; Cllr. Sarah Tattersall (Chair); Madge Busby; Ruth Gammon; David Gammon; John Hallows; Tony Lowe; Gemma Cobby, Coalfields Regeneration; Rosie Adams on behalf of Lee Swift

Apologies:

Clyde Black; Aimee Phillips

Welcome and Introductions:

For the benefit of Gemma Cobby we introduced ourselves

Minutes:

The minutes of the previous meeting were approved

Matters arising:

None

Ward Plan:

This will be the main item at our next meeting. We will need to develop a dialogue with those who completed consultation forms at the Gala

Gala:

Despite the weather the Gala was well attended.

A vote of thanks was extended to Ruth and David Gammon for their efforts in planning the Gala

It was agreed the money from Face Painting and soft drinks would be donated to the Mayor's chosen Alzheimer's charity

Funding Application:

An application from Neighbourhood Watch to fund an external CCTV camera was approved in the sum of £344. Ruth & David Gammon and John Hallows declared an interest as members of NHW

We also supported renovation of noticeboards in the Ward which will be funded by our Councillors. This will be carried forward to the next meeting. Meanwhile Cllr. Leech will examine the boards to see what needs to be done and report back. Similarly purchase of spring bulbs was approved and local schools will be approached to plant them in designated areas. This will be raised at the next Council meeting.

Treasurer's Report:

Clyde Black was unable to attend but had confirmed there were no changes from our previous meeting

Secretary's Report:

Activity focussed on final checks for the Gala. Since then there have been no major developments

The secretary applied for the September Bursary and this was approved and forwarded to the Northern Area Team

Gemma Cobby:

A brief update was given regarding the Community Shop

TARA Cook and Eat Project:

Madge Busby was pleased to report the continuing success of the project. They have been offered further funding

This meeting closed at 5:55 pm

The next meeting will be 5:00 pm on Thursday 13th October when we will review the Ward Plan.

St. Helen's Ward Alliance
Minutes of Meeting at New Lodge Community Centre

Thursday 13th October 2016 at 5:00 pm

Present:

Cllr. Dave Leech; Cllr. Jenny Platts (Chair); Cllr. Sarah Tattersall; Clyde Black; Madge Busby; Ruth Gammon; David Gammon; John Hallows; Tony Lowe; Freda Stenton; Rosie Adams; Lee Swift

Apologies:

Aimee Phillips

Minutes:

The minutes of the previous meeting on 1st. September were approved

Matters arising:

Dave L reported that renovation of the New Lodge noticeboard was all but complete. At the Roundhouse, the Perspex had been measured.

A Vote of Thanks was expressed to Madge B for her activities with Cook and Eat. The next sessions will be Monday 24th October and Wednesday 26th October between 10am and 12pm

Funding Application:

Consideration was given to an application from Athersley Community Association & Football Club for £1200 to fund the annual Fireworks Event. This was approved in full and has now been submitted for payment

Treasurer's Report:

Clyde B submitted a financial statement showing a balance of £22,173.38 as at the end of September

Secretary's Report:

No major activities to report. Various documents had been circulated to interested parties and letters hand delivered to those people attending our Gala who had expressed an interest in the Alliance.

Ward Plan:

The bulk of the meeting was dedicated to an in depth review of our Ward Plan led by Rosie Adams, head of the Northern Area Team.

Major points in wide ranging discussions were:

- We are already half way through the Financial Year and have funds available of £21,000. We need to move our priorities forward within an agreed time frame.
- Sports activities are to be considered
- We are to arrange an Open Day for Saturday 26th November for local residents and organisations, to highlight the work and aims of our Alliance and signpost areas of further help from residents and identify needs within the community. Refreshments could be provided (pie and peas?) and a raffle.
- Another event should be arranged in February or March focussing on Health.
- Young people should be considered along with Family Centres. Sarah T is to approach the local Scouting community.
- Environment (Clean and Green). Youngsters to be organised in planting bulbs. Lee S is to check whether the NCS Young Volunteers would be available to help on Friday 28th October
- Community Safety focussed on road safety with speed warnings. The cost of mobile speed recorders is to be investigated

Members indicated those events in which they would be interested in assisting or taking the lead. Lee S will consolidate the list for the secretary to take forward.

This meeting closed at 6:52 pm

The next meeting will be 5:00 pm on Thursday 24th November at TARA.

St. Helen's Ward Alliance
Open Day planning meeting

TARA 20th October 2016 at 11am

The meeting was attended by those who had previously indicated their willingness to be involved in the planning of this event, namely Councillors Dave Leech, Jenny Platts and Sarah Tattersall, plus Madge Busby, Ruth and David Gammon. Also Lee Swift of the Northern Area Team.

Date and Venue: Saturday 26th November at New Lodge Club from 11am to 3pm. Access from 10am to set up.

Agencies: DG to email agencies and other local bodies inviting them to attend. Ask them to demonstrate what they can do and what the community can do for them. Will provide an opportunity to promote themselves. *Deadline for replies (RSVP): 4th November 2016*

Promos: Themes taken from Ward Plan - a tree or poster for each section with Post It notes for attendees to list their priorities.

Catering: If possible provide Pie & Peas. If not a simple buffet. JP to ask the Club. Food and drinks to be provided at no charge. Cater for 120.

Entertainment: Disco; Bouncy Castle and/or Slide

Raffle: A free raffle for a hamper. To be sourced by RG £50.

Ticket to each adult at the door and a free meal ticket for everyone. RG to man the door. Also a Tombola stall to be manned by DG.

Working Budget: a budget of £2500 was agreed by those attending the meeting. Email WA members: please advise the secretary of any objections to this.

Press Release: To be arranged with Katy.

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